

# FEN DRAYTON PARISH COUNCIL MINUTES

21 SEPTEMBER 2020



## Present at e-meeting

Jackie Isden (chair), Roger Davies, Chris Gray, Sue Gyles, Sarah Newport, Paul Pinner, Mandy Smith, James Weeden.

County councillor: Mandy Smith; District Councillor: Sue Ellington.

Parish clerk: Gill Parrish. Members of public: none.

## PARISH COUNCIL GENERAL MEETING *Opened at 19.35.*

*The chair welcomed Sarah Newport to the parish council.*

**20/096 Apologies for absence** None.

**20/097 Declarations of interest** None.

**20/098 Public open forum** *There were no participants, so opened and closed at 19.38.*

### 20/099 Councillors

**099/1** Mandy Smith and Sarah Newport were co-opted by unanimous email votes.

**099/2** All councillors will sign declarations of acceptance of office when live meetings resume.

### 20/100 Minutes of the July meeting

Council members unanimously approved the July minutes with no amendments, which were signed by the chair. **RESOLVED.**

### 20/101 County and district councillors and police

101.1 *County Councillor's report Cllr Mandy Smith*

**Adoption services:** CCC offers an adoption service. For more information go to: <https://www.cambridgeshire.gov.uk/residents/children-and-families/fostering-and-adoption/adoption>, or contact Cllr Smith direct (contact details are on the PC website).

**Covid testing:** any problems getting a Covid test, contact Cllr Smith who will try to help.

**The Cambridgeshire Local Councils Conference** will be held on 23 October, online.

**Greenways** Cllr Smith advised she has had no further updates since the last meeting.

**PCSO** Tom Baugh is now back from leave.

101.2 *District councillor's report – Cllr Sue Ellington*

**Greater Cambridge Development Plan:** a list of proposed sites for development in South Cambs has been published. Cllr Ellington will forward it to the parish council.

101.3 *PCSO's report/local crime*

**Local crime:** there have been no reports of crime in the village however a burglary and a break-in occurred around 2/3 September to outbuildings of two properties in Mill Road.

### 20/102 Correspondence received

**102.1** 20/8 Letter re repairs to the Cootes Court/Hall Court boundary wall. The PC replied advising that it is not responsible for the wall.

**102.2** 27/8 Email re (1) give way signs at narrow bridge in Cambridge Road – these are overgrown with vegetation. Clerk to ask Highways to check position of signs and cut back vegetation. **ACTION.** (2) The flyover opposite Cambridge Road: S Newport to contact Highways/A14 to ascertain the purpose of the cycle path, as it appears to go nowhere. **ACTION.**

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**102.3** 1/9 Email offer of Christmas tree (see 20/005)

**102.4** 1/9 Email re tree safety in Daintrees Road (see 20/103)

**102.5** 4/9 Email re incorrect diversion signage for Cootes Lane road closure (received too late for PC intervention).

## **20/103 Village matters and maintenance**

Atlas quoted £400 to clear the dead branches from the trees along the playing field in Holywell Ferry Road in October. Council members unanimously approved the quotation. **RESOLVED.**

The PC will ask Atlas to check the trees in Daintrees Road when on site (these were dead wooded in February 2020).

Woodland Trust trees are scheduled to arrive 1-20 November. P Pinner offered to take delivery. The clerk will liaise with the Woodland Trust. A planting scheme will be drawn up – clerk to provide information on tree species. **ACTION.**

## **20/104 Pavilion**

C Gray is waiting for an update following a meeting of the football club and will chase. A bill of quantities will be required but working plans with regulations are needed first. G Gray to contact the architect about working plans. **ACTION.** P Pinner to obtain a quote for the bill of quantities. **ACTION.** The clerk will request an update from the Swavesey Spartans re the pile of earth in the recreation ground. **ACTION.**

## **20/105 Christmas tree/celebrations 2020**

105.1 J Weeden will contact the residents who have kindly offered a conifer for the village Christmas tree. **ACTION.**

105.2 The PC plans to go ahead with a lighting-up ceremony on the first Sunday in December if the Three Tuns' landlord is in agreement. J Weeden to speak to him about it. **ACTION.**

## **20/106 Updates/actions from previous meetings**

**106.1** New PC website is still work in progress.

**106.2** A14 Legacy Fund: things seem to be progressing. More information should be available by the next meeting date.

**106.3** Flashing school 20 mph signs: were due to be replaced by 18 September. Clerk to chase. **ACTION.**

**106.4** Covid snake: the stone mason who had offered to make a memorial with the stones from the Covid snake put out a message on Facebook for parents to meet him to discuss. It appears there wasn't much response. Some of the stones are in a poor state (eg paint washed off). J Weeden will try to get an update.

**106.5** Operation London Bridge (OLB): The council members unanimously approved the OLB protocol for the PC drafted by J Isden. Clerk to out this on the PC website **ACTION.**

**106.6** **Community warden.** The PC is waiting for the outcome of the SCDC meeting scheduled for this Thursday. The chair thanked R Davies for his ongoing work on the project.

## **20/107 Joseph Ellis Foundation Trust**

S Newport volunteered to be the trustee representing Fen Drayton. Clerk to advise Mrs Collison of the JEFT. **ACTION.**

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## 20/108 Fen Drayton Focus

The chair suggested that council members each submit a brief synopsis of any project they have in hand for the clerk to submit to the Fen Drayton Focus. Clerk to send out a reminder a week before the FDF copy deadline. **ACTION**.

## 20/108 Planning applications

### New applications

20/01356/FUL	Amendments to application.	Adj Green House, Cootes Lane
20/03289/FUL	Erection of dwelling.	9 Mill Road

## 20/109 S106 for affordable housing

There is a possibility of a small amount of S106 money from the affordable housing development. Council members to consider the best options to submit for a grant and forward them to the chair.

## 20/110 Finances

### JULY/AUGUST RECEIPTS & PAYMENTS

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
Opus Energy	Street lighting July		70.68	Y
Arthur Ibbett Ltd	Drive belt		12.76	Y
G Parrish	Clerk June pay		422.93	
HMRC	Payroll liabilities		272.00	
C Burns	Handyman June		480.00	
Red Shoes	Payroll admin		45.00	Y
SLCC	Annual subscription		109.00	
Opus	Street lighting energy		67.35	Y
G Parrish	Clerk July salary		287.68	
RH Landscapes	Grass cutting (3 cuts)		727.20	Y
Royal Mail	PO box rental		277.50	Y
C Burns	Handyman July		610.00	
CCC	Verge cutting refund	731.12		
CCC	Rosary junction LHI		1,500.00	
Over FC	Donation: pitch use	20.00		
Opus Energy	Street lighting August		70.29	Y
G Parrish	Clerk August salary		391.91	
G Parrish	Admin expenses		79.77	Y
C Burns	Handyman August		501.96	
eon	Pavilion electricity		30.83	Y

The council members unanimously approved the monthly expenditure. **RESOLVED**.

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## **Account balances** (*as of 14/09/2020*)

- Business account = £13,90300
- S106 account = £2,386.24
- Town Lands account = £25,396.82
- Cambridge B/S = £13,600.00

## **20/110 Next meeting**

The chair proposed that meetings be held on Zoom until the end of the year when the situation would be reappraised. All council members agreed. **RESOLVED.**

Next two meetings:

19 October 2020

16 November 2020.

Meetings are not held in December.

*Meeting closed at 21.04*