

# FEN DRAYTON PARISH COUNCIL MINUTES

09 JANUARY 2018



## Present

Harry Webster (chair), Judith Christie, Chris Gray, Sue Gyles, Ian Whitby  
County councillor: Mandy Smith (19.55 to 21.00) District councillor: Nick Wright (19.40 to 21.00)  
Parish clerk: Gill Parrish Members of the public: 5

## PARISH COUNCIL OPEN FORUM

*Opened at 19.30*

*Chairman of Fen Drayton Tennis Club concerning the renewal of the club's lease and claiming back VAT on the cost of resurfacing the courts.*

*Mark Deas, Rural Housing Enabler, Cambridgeshire ACRE, with Leslie Clarke from bpha and Uzma Ali, SCDC Development Officer, gave a report on the results of the recent housing needs survey in the village.*

*Public forum closed at 20.25*

## PARISH COUNCIL GENERAL MEETING

*Opened at 20.25*

### **18/1165 APOLOGIES FOR ABSENCE**

J Isden, M Howell.

### **18/1166 DECLARATIONS OF MEMBERS' INTERESTS**

Item 18/1174: H Webster (member of tennis club).

### **18/1167 COUNCILLORS' REPORTS**

*Cllr M Smith:* the Innovate & Cultivate initiative has a pot of money for grants for projects – available to any community groups.

*Cambourne – Cambridge route consultation ends on 29 January. Comments can be made online.*

*The county budget meeting is on 6 February.*

*Cllr Smith will report the broken lamppost in Mill Road.*

*Cllr N Wright:* The A14 upgrade project has funds for a footbridge between Fen Drayton and Conington. FDPC supported the footbridge in the statement of common ground.

*The local plan is consulting for the final time and should be ratified in March/April.*

### **18/1168 LOCAL CRIME/PCSO**

*Crimes reported in November/December: pipework stolen from the Vicarage while it was empty.*

### **18/1169 MINUTES OF THE LAST MEETING**

*The November minutes were proposed and seconded and unanimously approved and signed by the chair (IW, CG)*

### **18/1170 ACTIONS/UPDATES FROM PREVIOUS MEETINGS**

*(17/1154) LHO approved the proposed site for the new notice board. The new board will be installed at the junction of Cootes Lane and Mill Road on Monday 15 January.*

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(17/1157) A meeting with the football club will be set up ASAP (delayed by Christmas).

(17/1158) Donation of £300 made to the Fen Drayton Focus from Town Lands funds.

(17/1159) CGM: a request for the removal of dead grass. Clerk emailed the operations manager but no reply. The grass has nearly all disappeared now.

(17/1160) A new swing seat has been delivered and fitting in hand. It was proposed and seconded and unanimously agreed to accept the quotation of £166.10 from Stocksigns for the new playground sign (JC/SG).

(17/1161) 2018 meeting dates distributed by email to council members. However, due to the noise levels of the youth club, it was proposed to change the meeting day to Monday. Due to the absence of J Isden, this will be confirmed by email before the next meeting.

(17/1164) The Cambridge building society signatories still to be updated.

(17/1164) A donation of £1000 has been made to the village hall from S106 funds.

- **ACTION: J Isden to arrange a meeting with football club and volunteers.**
- **ACTION: clerk to progress the playground sign order.**
- **ACTION: clerk to reschedule the meeting day (to Monday if possible).**
- **ACTION: clerk to update the signatories for the Cambridge building society.**

## 18/1171 CORRESPONDENCE RECEIVED

Email from a resident requesting that the Three Tuns be made an asset of community value. This process has been started up again as SCDC has changed the online forms.

- **ACTION: clerk to complete the forms to initiate the ACV process.**

## 18/1172 MAINTENANCE & HANDYMAN

Atlas will cut back the trees around the tennis courts in February.

The handyman to check the new trees in Vermuyden Way following the recent high winds.

- **ACTION: clerk to contact handyman about Vermuyden Way trees.**

## 18/1173 HOUSING NEEDS SURVEY

The findings of the survey were discussed and the report from Cambridgeshire ACRE will be published on the parish council website. It was proposed, seconded and unanimously approved to take the process to the next stage – a walk around the village (Mark Deas and parish councillors) to identify possible development sites.

- **ACTION: clerk to upload the HNS report to the parish council website.**

## 18/1174 TENNIS CLUB

In order to obtain grants, the tennis club requires a letter confirming that the parish council will renew its lease. It was proposed, seconded and approved (HW abstained) to create a confirmation letter (IW/CG). It was proposed, seconded and approved (HW abstained) to consult an accountant on the issue of claiming back VAT on the cost of the court resurfacing (SG/JC).

- **ACTION: clerk to produce a lease confirmation letter.**
- **ACTION: J Christie to liaise with the tennis club regarding the VAT situation.**

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## 18/1175 2018/19 PRECEPT

It was proposed, seconded and unanimously approved that the parish council submit a request for £21,000 for the annual parish council precept 2018/19 (HW/CG).

- **ACTION: clerk to submit the precept request to SCDC.**

## 18/1176 PLANNING

### New applications:

S/3969/17/FL Fisherman's Barn, Honey Hill, extension and detached garage.

S/4077/17/FL Wellington's Retreat, High St, exterior render.

S/4149/17/VC changes to S/3732/17/VC 29 Cootes Lane, variation of Conditions 1.

S/4220/17/FL Ashwood, Honey Hill, demolish existing house and build eco home and cart lodge.

### Approved/no objections by PC:

S/3969/17/FL Fisherman's Barn, Honey Hill, extension and detached garage.

S/4077/17/FL Wellington's Retreat, High St, exterior render.

Refused: none.

SCDC decision notices: none.

## 18/1177 FINANCES

H Webster and J Christie signed the S106 indemnity form in respect of Daintrees Farm.

- **ACTION: clerk to submit the S106 indemnity to SCDC**

### NOVEMBER/DECEMBER RECEIPTS & PAYMENTS

<i>Business account</i>	<i>Chq no</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
CGM invoice 210189	BACS		195.00	Y
CGM invoice 210297	BACS		84.00	Y
Clerk November pay	BACS		211.90	
Handyman November	BACS		520.00	
Handyman/Ibbetts hedge trimmer	BACS		256.01	Y
Fen Drayton Village Hall (100159)	BACS		14.00	
Wicksteed Leisure (swing seat)	BACS		61.80	Y
Cambridge B/Society interest		39.67		
<i>S106 account</i>				
Donation to village hall	BACS		1000.00	

- Business account balance £18121.40
- S106 account balance = £10620.88
- Town Lands account balance = £11773.13
- Cambridge B/S = £7,600.00

*That the November/December receipts and payments are correct was proposed, seconded and unanimously approved (JC/CG).*

**Meeting closed** at 22.00. **Next meeting** 5 February (TBC) at 19.30 in the village hall.