

FEN DRAYTON PARISH COUNCIL MINUTES

14 MAY 2018



Present

Jackie Isden (chair), Judith Christie, Roger Davies, Sue Gyles, Ian Whitby
County councillor: Mandy Smith; District councillor: Sue Ellington
Parish clerk: Gill Parrish Members of the public: 1

PARISH COUNCIL OPEN FORUM

Opened and closed at 19.30 as no members of the public wanted to speak.

ANNUAL PARISH COUNCIL MEETING

18/1224/ ELECTION OF CHAIR AND VICE CHAIR

That J Isden be elected vice chair was proposed, seconded and unanimously approved. (JC/SG)
J Isden accepted. The chair congratulated Sue Ellington on her recent district election success and welcomed Roger Davies who has been co-opted onto the parish council.

18/1225 COUNCILLORS' DECLARATION OF ACCEPTANCE

All elected members present signed declarations of acceptance of office.

18/1226 2017-8 ACCOUNTS

The accounting statements 2017/18 were signed by the chair as being a true and accurate record of the income and expenditure of Fen Drayton Parish Council in the financial year 2017-18.

18/1227 GRANT FROM THE A14 COMMUNITY FUND

Fen Drayton Parish Council acknowledged the grant of £10,000 that it received from the A14 Community Fund, a fund managed by Cambridgeshire Community Foundation.

PARISH COUNCIL GENERAL MEETING

Opened at 20.05

18/1228 APOLOGIES FOR ABSENCE C Gray

18/1229 DECLARATIONS OF INTEREST None

18/1230 COUNCILLORS' REPORTS

Cllr Smith: the section of Holywell Ferry Road near the recreation ground has been repaired and the gravel section regraded.

The county council: intends to downsize by moving out of Shire Hall, possibly to Alconbury.

Cycle path: J Isden emailed the Greenways Project a month ago but has received no reply. Cllr Smith will chase it up.

Cootes Lane drain blocked: Cllr Smith will chase this up and also the drain in Horse and Gate Street near the mini-roundabout.

Cllr Ellington: the Lib Dems are forming a cabinet with Bridget Smith as leader. They wish to return to a committee structure from next year – the portfolio system will remain in place until then.

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The Local Plan should be finalised this month, however, the Lib Dems may not accept it. The Corporate Plan was agreed at the last full council meeting and the Lib Dems will have to follow the conservative plan if they fail to agree a new one. Cllr Ellington wants to get to know Fen Drayton so will be door knocking and chatting to residents.

18/1231 LOCAL CRIME/PCSO No crimes reported in the last month.

18/1232 MINUTES OF THE LAST MEETING

That the February minutes are an accurate record, with no amendments, was proposed, seconded and unanimously approved (JI/IW).

18/1233 ACTIONS FROM PREVIOUS MEETING/S

18/1215 Repairs to Holywell Ferry Road by the recreation ground have been completed. The RSPB has also repaired the potholes in the road between the gravel section and the busway.

18/1219 J Isden sourced a new bench for the playground from NBB.

18/1220 Confirmation of Town Lands land taken for A14 has been received from Bletsoes.

The purchase of a new bench for the playground, costing £290 + VAT was proposed, seconded and unanimously agreed. The funds will come out of the S106 account. (JC/SJ).

- **ACTION: clerk to order new bench for playground.**

18/1234 CORRESPONDENCE RECEIVED

- 1) Letter confirming ACV status of the Three Tuns.
- 2) Letter from CAPALC re membership renewal.
- 3) Email - resignation of Harry Webster from the parish council.

18/1235 PLAYGROUND EQUIPMENT

J Isden had a meeting with Caloo (equipment manufacturer) to decide where to position the play equipment. The outdoor table tennis will be sited behind the playground and the triple combi unit behind the tennis courts. The equipment should be installed around the beginning of July. This will be paid for by the £10K grant from the A14 fund and the parish council will fund the further £8K.

That the £8,000 should be paid for from the S106 account was proposed seconded and unanimously agreed (IW/JC).

18/1235 MAINTENANCE & HANDYMAN

Grass cutting: problems with the grass contractor CGM are still ongoing. The company has only cut the grass once this season and failed to respond to communication by phone, email or text.

Tree pruning: a resident is pruning trees in the village hall field. The clerk will ask the resident not to prune in future, as it is not covered by the PC insurance policy.

Damaged tree: there are damaged branches on the tree next to the brook by the footpath entrance to College Farm Court: J Isden will ask the handyman to deal.

That the council cancels the contract with CGM forthwith and asks Hamill Landscaping to do a one-off interim cut was proposed, seconded and unanimously agreed (IW/JC).

- **ACTION: J Isden to ask the handyman to deal with the damaged tree.**
- **ACTION: clerk to cancel CGM's contract and arrange for a new company to do an interim cut.**

18/1237 DOG FOULING

Dog fouling is continuing to be a problem especially on the recreation ground. The PC does not want to ban dogs from the recreation ground as it would impact on responsible dog owners. It was decided to try the We're Watching You campaign, which has proved a success for other parish councils. The cost of purchasing materials for the campaign is £250.00.

S Gyles will ask the Springhill residents committee if a poo bin may be installed in Springhill Road. Clerk to check bin sizes and contact Heidi Duffett to confirm that the PC can add another bin to the Fen Drayton collection round.

That the parish council joins the We're Watching You campaign was proposed, seconded and unanimously agreed (SG/IW).

- **ACTION: clerk to order materials for the We're Watching You campaign.**
- **ACTION: clerk to research a new poo bin for Springhill Road.**
- **ACTION: S Gyles to contact the Springhill Residents association for permission to put a poo bin in Oaktree Road.**

18/1238 VILLAGE MEETING

The agreed proposed date for the village meeting is 2 July. Council members and the clerk will contact prospective speakers. R Davies will put together a PowerPoint introduction/overview.

- **ACTION: clerk to book the village hall for 2 July.**
- **ACTION: J Isden, S Gyles, J Christie and clerk to contact prospective speakers,**
- **ACTION: R Davies to put together a PowerPoint introduction.**

18/1239 HOUSING NEEDS

The PC has given Mark Deas/bhpa the go-ahead to contact the owners of the potential sites for affordable housing to see if anyone is interested.

18/1240 PLANNING

New applications:

S/0961/18/FL 48 Middleton Way, two-storey side extension.

S/1261/18/FL 51 Middleton Way: proposed erection of four new dwellings.

S/1429/18/VC Ashwood, Honey Hill: variation of condition 10 (operational hours) of planning application S/4220/17/FL.

Approved/no objections by PC:

S/0684/18/FL 27 Springhill Road, single storey timber garage and shed.

S/1008/18/FL 49 Middleton Way: revised design of dwelling, plot 2 (S/1295/16/FL).

S/1105/18/FL Backwater, Mill Road: agricultural shed.

Information only:

None.

Refused:

None.

SCDC decision notices:

None.

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18/1241 FINANCES

The Annual Governance and Accountability Return 2017/18 has been internally audited and signed by the chair (item 18/1226) and is ready to be submitted to the external auditor.

- **ACTION: clerk to send the completed annual return to the external auditor.**

APRIL RECEIPTS & PAYMENTS

<i>Business account</i>	<i>Chq no</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
SCDC precept 18/19A		10500.00		
Arthur Ibbett			106.46	Y
Clerk April			324.18	
Handyman April			496.99	
Leeds Day (Town Lands)			559.00	Y
Wicksteed Leisure			208.32	Y
FDVH (PC April meeting)			12.25	
FDVH (April café)			30.00	
Anglia Tax Help			67.50	Y

- Business account balance £20770.04
- S106 account balance = £13685.24
- Town Lands account balance = £11773.13
- Cambridge B/S = £7,600.00

That the April receipts and payments are correct was proposed, seconded and unanimously approved (JC/IW).

Meeting closed at. Next meeting 11 June at 19.30 in the village hall.

Fen Drayton Parish Council

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