

AGENDA for the full council meeting of Fen Drayton Parish Council on Monday 18 September 2023 at 19.30 in the village hall committee room

To all members of the council: you are requested to attend a full council meeting of Fen Drayton Parish Council to transact the business set out below.

23/106 APOLOGIES FOR ABSENCE C Gray, S Gyles, J Weeden

23/107 DECLARATIONS OF INTEREST

To receive declarations of personal interests from councillors on matters to be discussed at the meeting.

23/108 MINUTES OF THE LAST MEETING

To approve the minutes of the meeting on 17 July, previously circulated to council members. The chair to sign with any amendments.

23/109 PUBLIC OPEN FORUM

The open forum provides an opportunity for members of the public to raise questions for future agendas, or about items on the current agenda. Those wishing to speak must give their names to the clerk before the start of the meeting. Once the public forum has closed, members of the public may not address the council unless invited to do so by the chair. Limited to three minutes per person, 10 minutes in total.

23/110 COUNCILLORS' REPORTS AND ANY CRIME ISSUES

23/080/1 County councillor's report

23/080/2 District councillor's report

23/080/3/1 Crime reports: police activity in The Rosary area w/c 4 September.

23/110/3/2 PC Smits asked if the parish would be involved in a cycle marking event.

23/111 UPDATES/ACTIONS FROM PREVIOUS MEETINGS (or see agenda item).

(19/133) Greenways project – any update?

(23/011) Northstowe S106 LHI traffic calming: Cambridge Road bridge. MS meeting with new LHO?

(23/013) Village magazine feedback.

(23/100) Clearing the village hall car park.

(23/086) New pavilion donation request flyers. Letter to businesses.

(23/099/2) Trimming hedge along HFR by football field.

(23/099/3) Brickwork on bridge by mini roundabout in need of repair.

(23/099/4) Clearing Daintrees ditch.

(23/100) Village hall car park clearance.

(23/101/1) New footpath – lease finalised and signed.

(23/101/2) VH field original deeds (for registering with LR).

(23/103/2) Bank account titles changed (see 23/118/1)

23/112 CORRESPONDENCE RECEIVED

14/8 Email about cherry tree in VH field overgrowing garden in Cootes Lane.

31/8 Email about vegetation overgrowing the pavement in The Orchard.

03/9 Email about the footpath along the west side of the A1307

08/9 Email about the new pavilion.

23/113 VILLAGE MAINTENANCE

- 113/1 Cherry tree in village hall field: Atlas quotation approved by email.
- 113/2 Broken sign at entrance to Fenstanton footpath reported.
- 113/3 Handyman's report.

23/114 PROFESSIONAL WEBSITE DESIGN

Proposal by clerk to have professionally designed website.

23/115 PAVILION FUNDRAISING

- 23/115/1 Feedback from first A4 information and A6 donation flyers.
- 23/115/2 Ratify grant signatory for PC – approved by email.
- 23/115/3 Request for a shelter near the new pavilion.

23/116 2023/24 LHI APPLICATION

Vote on whether to proceed with the 2024/25 LHI (FDPC to donate 10% of the requested amount).

23/117 NAMING THE NEW DEVELOPMENT ROAD

Official suggestions were Pochard Close or Wildfowl Close. Teal was the favourite in an email poll of councillors.

23/118 FINANCE

- 118/1 Bank account titles changed.
- 103/3 July/August receipts and payments – see Appendix 1
- 103/4 Account balances as of 11/9/23
 - Business account = £20,499.38
 - S106 account = £9.75
 - Town Lands account = £25,316.62
 - Cambridge B/S = £18,600.00

23/119 PLANNING APPLICATIONS

23/02057/FUL Rear of 50 Middleton Way, Fen Drayton New Dwelling

23/120 MEETINGS

Next parish council meeting: 16 October 2023

APPENDIX 1

July/August receipts and payments

	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
eon	Pavilion electricity		28.89	Y
Atlas	Willow Daintrees Farm		1,140.00	
Atlas	Tree work adj 35 Cootes		108.00	Y
Atlas	Tree work Vermuyden W		288.00	Y
Fen Drayton village hall	Committee room hire		53.75	
CCC	Verge cutting credit	731.12		
G Parrish	Clerk July salary		403.58	
C Burns	Handyman - July		580.00	
Royal Mail	PO box rental		330.00	Y
RH Landscapes	Grass cutting		532.80	Y
eon	Pavilion electricity		20.09	Y
Fen Drayton village hall	Meeting room hire		15.75	
G Parrish	July admin expenses		89.76	
F des Rosiers	Contribution to felling	475.00		
Arthur Ibbett	Stihl rotary cutting head		316.00	Y
eon	Pavilion electricity		28.89	Y
G Parrish	August pay		459.99	
C Burns	Handyman August		693.00	
G Parrish	Admin expenses		131.85	
PKF Littlejohn	External audit		252.00	Y
RH Landscapes	3 x grass cuts + bank cut		979.20	Y