

# FEN DRAYTON PARISH COUNCIL MINUTES

19 NOVEMBER 2018



## Present

J Isden (chair), J Christie, R Davies, C Gray, S Gyles, S Pinner  
County Councillor: Mandy Smith District councillor: Sue Ellington  
Parish clerk: Gill Parrish Members of the public: 1

## PARISH COUNCIL OPEN FORUM *Opened at 19.30, closed at 19.37.*

**Recreation ground:** a parishioner re the old goal posts in the recreation ground and stolen OFO bikes. See item 18/1303.

## PARISH COUNCIL GENERAL MEETING *Opened at 19.38*

**18/1275 APOLOGIES FOR ABSENCE** J Weeden, I Whitby

**18/1296 DECLARATIONS OF INTEREST** None

### 18/1297 COUNCILLORS' REPORTS

**Cllr Mandy Smith (CCC) - Greenways project:** Cllr Smith met with Simon from Greenways about the proposed cycle path to the guided bus stop. The concrete sections of Holywell Ferry Road are fine, but the gravel section would need to be resurfaced. There is money available for improving the route to the busway and the PC needs to propose ideas on how best to do this. Greenways confirmed that a speed reduction along Mill Road would make it safer for cyclists. **Cllr Sue Ellington (SCDC) – second green bin charge:** charging for a second green bin will come into effect from April 2019. A charge of £20 will be made in the first year (paid with council tax), thereafter £35 pa. A sticker will be provided to show the bin has been paid for. Material from green bins is composted and householders can collect the resulting soil conditioner free of charge from recycling centres at Alconbury or Waterbeach (call 03450 450 063 for more information).

**18/1298 LOCAL CRIME/PCSO** A police open forum will be held at Swavesey Village College on 5 December, 14.30 to 16.30.

### 18/1299 MINUTES OF THE LAST MEETING

The October minutes were unanimously approved with one amendment (P2 top line should read November not September) (SG/JC).

### 18/1302 LHI 2019-20 (ROSARY TRIANGLE)

R Davies and the clerk met with Highways on 13/11 re a new design solution as the original one was too expensive. The PC unanimously approved the revised cost for line markings/give way signs with the proviso that the impact on parking in the area should be minimal with no double yellow lines. (RD/SP)

- **ACTION: clerk to advise Highways of PC approval.**

### 18/1306 TOWN LANDS

R Davies reported on the meeting with J Christie and S Gyles.

- New signatories for the Town Lands will be S Gyles and C Gray.

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- The PC clerk can charge for hours worked on Town Lands business.
- How to spend Town Lands income needs to be decided – possibly a warden
- scheme in conjunction with Age UK Community Wardens or SCDC, which is currently reviewing its mobile warden scheme and hopes to roll it out to more villages in the future. To be reviewed by the PC with a survey.
- The Town Lands lease ends on 28 September 2021. The tenant needs to be advised of any review or changes to the lease by 29 September 2019.
- **ACTION: Survey for warden scheme – move to January agenda.**

## 18/1311 2019-20 BUDGET

R Davies distributed a budget report to all council members prior to the meeting. A proposal by the chair to increase the 2019-20 precept by 10% was provisionally approved by the council members and will be ratified at the January meeting.

- **ACTION: clerk to include precept request ratification on agenda for January.**

*20.20 R Davies left the meeting.*

## 18/1300 ACTIONS FROM PREVIOUS MEETING/S (excluding separate agenda items)

(18/1262) Quotation for bench base from P Larter – waiting for meeting with P Larter. However, the handyman will renovate the existing bench in the meantime and see how it lasts.

(18/1262) The first speedwatch hands-on training session took place today. The speed sign needs to be recalibrated (Mike dealing).

*20.32 Cllr Smith left the meeting.*

(18/1270) 2019 meeting dates have been distributed to all council members and room booked.

(18/1282) I Whitby emailed Bob Pettipher about moving A14 diversion signs – waiting response.

(18/1284) A tree warden/consultant has been found. Clerk to arrange an initial meeting.

(18/1284) Clerk to contact Dennis Vacher re rebate from council for PC cutting the verges.

(18/1284) Detailed pavilion building costs will be provided at the meeting with the FA on 26/11.

(18/1285) The PC confirmed its continued support to bpha. bpha is having a pre-application meeting with SCDC planning.

(18/1285) An email has been sent to SCDC asking about S106 for rural exception sites.

(18/1286) Clerk emailed Peterborough City Council re Swavesey mineral extraction site.

(18/1287) LHO advised permanent post holes for cafe signs are not permitted.

(18/1288) PC Facebook account will be for information only. Currently work in progress.

(18/1270) The clerk has sent meeting dates for 2019 to all council members.

- **ACTION: S Gyles to organise Speedwatch rota.**
- **ACTION: clerk to arrange tree warden meeting.**
- **ACTION: clerk to contact Dennis Vacher.**
- **ACTION: S Pinner and J Weeden to set up PC Facebook account.**

## 18/1301 CORRESPONDENCE RECEIVED

- 1) (04/11) Email: A14 height. I Whitby responded: still waiting a reply from Bob Pettipher.
- 2) (07/11) Email: update re tennis court resurfacing.
- 3) (09/11) Email: FDF re donation from the PC
- 4) (13/11) Email: discarded goal posts in recreation ground. See 18/1303.

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**Tennis court resurfacing:** the PC agreed that contractors could drive over the village hall field provided they lay tracks for the lorries whatever the ground conditions and repair any damage.

**Fen Drayton Focus:** the PC unanimously approved a donation of £300 for the Fen Drayton Focus: the magazine will give the PC a full page advert each month. (JC/SG)

- **ACTION: clerk to organise donation to Fen Drayton Focus.**

## 18/1303 VILLAGE/GROUNDS MAINTENANCE

**Old goal posts:** have now kindly been removed from the recreation ground by the football club. Struts from the pavilion balustrade were used to vandalise a stolen OFO bike. The damaged bike, together with another one retrieved from the nature reserve, is now in a resident's garage awaiting collection by OFO.

**Bench in playground:** the clerk is waiting on P Larter for site meeting re quotation for a new base. RD suggested that the PC advertises in the Fen Drayton Focus for a sponsor for the new bench. The handyman will renovate the existing bench in the meantime.

**Damage to pavilion:** handyman to assess.

**Playground:** the handyman has fitted new swing and roundabout seats.

**Grass cutting:** clerk to liaise with football club about cutting round the edges of the pitches and the floodbank before the 2019 football season.

## 18/1304 CONSULTATION FOR A LOCAL PLAN

J Isden suggested making initial enquiries about a Neighbourhood Plan for the village. St Mary's church is also looking at a consultation process to find out what people want from it, and how it could be developed. The Local Plan has now been adopted, and the PC has ascertained the village housing needs, so now it would like to look at what people want from their village and how they would like it to develop. This could be done in conjunction with the church and the village hall. A grant is available to fund an initial survey and Cambridgeshire ACRE (Mark Deas) can advise on how best to proceed.

- **ACTION: J Isden to seek advice from Cambridgeshire ACRE.**

## 18/1305 PAVILION UPDATE

A meeting with the FA is being held on 26 November.

- **ACTION: C Gray to report on FA meeting at the January PC meeting.**

## 18/1307 ST MARY'S COMMUNITY SPACE

St Mary's is currently investigating the work that needs to be done on the church and would like to participate in the design of the village survey with the PC. See item 18/1304.

## 18/1308 COMMUNITY CAFE AND SIGNS

Highways said no to permanent postholes for cafe signs (trip hazard).

S Gyles presented detailed costs for three types of permanent cafe sign. The PC unanimously approved the two dibond versions, and is happy to accept whichever D Edwards thinks best. (CG/SP)

- **ACTION: S Gyles to coordinate the manufacture of new cafe signs.**

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## 18/1309 PLANNING

### New applications:

S/3260/18/FL 27 Cootes Lane, erection of dwelling

S/3919/18/FL r/o 49 Middleton Way, new dwelling and detached garage

S/4017/18/FL 30 Cootes Lane, construction of new access to Cootes Lane

### Approved/no objections by PC:

S/3260/18/FL 27 Cootes Lane, erection of dwelling

S/3919/18/FL r/o 49 Middleton Way, new dwelling and detached garage

SCDC decision notices: none

## 18/1310 FEN DRAYTON FOCUS DONATION

£300 was suggested (as that amount was given two years ago). FDF will give FDPC a full-page advert each month (including ad design).

FDF also suggested a village Christmas tree. PC will look into this for 2019. Possibly organise in conjunction with primary school/pre-school. Tree could be donated? Purchase lights/employ electrician/health and safety etc.

- **ACTION: clerk to put on agenda for next February/March.**

## 18/1312 FINANCES

CBS. S Gyles to be made Lloyds signatory.

Cambridgeshire ACRE ceasing payroll services at the end of November. Transferring business to Red Shoes.

### OCTOBER RECEIPTS & PAYMENTS

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
Wicksteed Leisure	Roundabout seats		197.90	Y
St Mary's PCC	Use of church		15.00	
Transfer out	To reserve fund		3,000.00	
Arthur Ibbett	Mower sundries		37.51	Y
FD village hall	October PC meetings		28.00	
Gillian Parrish	Clerk October pay		379.89	
Mr C Burns	Handyman October		610.00	
Mr Luke Hamill	Grass cutting October		484.80	Y

### Account balances (as of 19/11/18)

Business account balance £ 19,590.40

- S106 account balance = £5,685.24
- Town Lands account balance = [£24,207.29]
- Cambridge B/S = £10,600.00

**Meeting closed** at 21.40. **Next meeting:** 21 January 2019 at 19.30 in the village hall.