

# FEN DRAYTON PARISH COUNCIL MINUTES

15 JULY 2019



## Present

Jackie Isden (chair), Roger Davies, Chris Gray, Paul Pinner, James Weeden, Ian Whitby  
County councillor: Mandy Smith; District councillor: Sue Ellington  
Parish clerk: Gill Parrish Members of the public: two

### **PARISH COUNCIL OPEN FORUM** *Opened at 19.30.*

A resident requested an update of The Rosary junction improvements. The clerk will check with Highways and update the resident.

### **PARISH COUNCIL GENERAL MEETING** *Opened at 19.40.*

The chair welcomed Paul Pinner as a council member.

**19/092 APOLOGIES FOR ABSENCE** S Gyles

**19/093 DECLARATIONS OF INTEREST** None

#### **19/094 COUNCILLORS' REPORTS**

**County Councillor, Mandy Smith (via email):** Cllr Smith has not yet had any update on the path to the guided busway.

Cllr Smith, J. Isden and R. Davies had a meeting with Peter Deer, Elsworth chair, re community warden sharing. Cllr Deer will put the idea forward to the parish council. Boxworth and Knapwell PCs may also be interested. R Davies will send information to Cllr Smith to be provided to the PCs.

Cllr Smith confirmed that FDPC's 2019/20 LHI bid deadline may be extended by two months. Highways has sent out consultation letter for the Rosary/High Street junction improvements. Lorries parking on the road opposite Mill Road junction (the cones have disappeared): Cllr Smith will report this to Highways.

Cllr Smith will also chase up the line repainting on Mill Road (entering the 30 mph zone) and the give way lines at the mini-roundabout by the pub.

**District councillor, Sue Ellington:** The new chief executive of South Cambridgeshire District Council will be Liz Watts. Formerly chief executive of East Herts Council, Ms Watts will start in late September on an annual salary of £129,930.

Problems of low morale and high absenteeism continue to plague SCDC, exacerbated by IT outages of up to three hours at a time, that also affect the telephone system. The council has spent over three million pounds on temporary staff in the past year.

Planning: over 40 per cent of appeals have been lost by SCDC.

The next full council meeting will be held on 18 July. The one after that will be in September.

#### **19/095 LOCAL CRIME/PCSO**

Travellers arrived on the village recreation ground on 19 June and were evicted on 20 June. A new gate is needed for the recreation ground and bollards or similar for the village hall car park to prevent unlawful vehicle access. The chair thanked all the villagers who helped during the incident and with the clean-up, and also thanked George Hay (CCC enforcement officer) who guided the PC throughout the proceedings. It is planned to seek compensation for the unbudgeted costs of the bailiffs from CCC and/or SCDC.

There has been more vandalism on the nature reserve. The police would like everyone to be vigilant and report suspicious activity direct to PCSO Tom Baugh: thomas.baugh@cambs.pnn.police.uk, or to the parish clerk. The message has been circulated, at the request of the police, via Facebook and the Fen Drayton Focus.

## 19/096 MINUTES OF THE LAST MEETING

The June minutes were proposed, seconded and unanimously approved with one amendment to Item 19/087 (C Gray's name deleted as she was unable to attend the meeting with Caloo).

## 19/097 ACTIONS FROM PREVIOUS MEETINGS *(unless a separate agenda item)*

19/006 Tree survey – email from SCDC re training day on 15 August. The handyman would be the best person to attend if he's available. **ACTION: clerk**

19/047 Community warden – see also Cllr Smith report. Need 15 clients to make viable. FDPC can fund with £2000 per annum from the Town Lands charity. R Davies will design a leaflet for a house-to-house drop, and the scheme will also be promoted through the community café and the village magazine and Facebook. **ACTION: R Davies**

19/066 A14 legacy fund – no update yet though the chair and clerk have chased.

19/088 Email from Matthew Berry, bpha, replying to questions arising from the presentation at the village meeting. SCDC has looked at the rented/joint ownership split again and says it is correct. A landscape designer will be instructed when the planning application is made. The chair has asked for some points to be looked at again and then a meeting to discuss. Residents are welcome to call Matthew Berry if they have any questions.

19/090 Village hall clock repair – the clerk is waiting for a date to meet the electrician on site.

19/091 Community cafe trust – moved to September's agenda as S Gyles on holiday.

## 19/098 CORRESPONDENCE RECEIVED

1. Email from CCC re power supplier for street lighting (see 19/103)
2. Email from Fenstanton VE Day 2020 committee (see 19/105)
3. Email from bpha in response to Cootes Lane residents' questions (see 19/097)
4. Email re tree warden training day (see 19/099)
5. Email from Highways re Rosary junction upgrade (see 19/097)

## 19/099 VILLAGE/GROUNDS MAINTENANCE & SECURITY

- Springhill poo bin relocation. No update as yet.
- Verge cutting – the parish council is now doing this instead of CCC.
- Bowls green hedge – has now been trimmed.
- Report of overgrown footpath between Oaktree Rd and reserve. RSPB has dealt.
- Recreation ground gate replacement – quotations to be obtained. **ACTION: P Pinner**
- Village hall car park – bollards/other to prevent vehicles entering field – quotations to be obtained. **ACTION: clerk**
- Bridge near lock-up renovation completed. The PC agreed that the railings by the lock-up and brook should be repainted by the handyman. **ACTION: clerk**
- Brown's Lane footbridge deck needs attention as it is slippery when wet – the clerk has reported this to CCC.
- Purchase of mower – to be moved to September's agenda. **ACTION: clerk**
- Trees in parish fields – crown lifting. The PC has a quotation from RH Landscapes. Clerk to ask Atlas to provide a quotation as well. **ACTION: clerk**

## 19/100 VILLAGE SURVEY ANALYSIS

The PC unanimously agreed to put the survey results on the website **ACTION: clerk.**

An extraordinary meeting will be held to discuss the survey results. Need to set up a Doodle poll to find out the earliest date everyone can meet. **ACTION: J Weeden.**

R Davies to supply the village hall info to C Gray for the committee meeting next Monday.

**ACTION: R Davies.**

## 19/101 TOWN LANDS, TENNIS & BOWLS CLUB LEASES

The PC considered the quotation of £750 per item for renewing the tennis and bowls club leases too high. R Davies will update the lease amendments suggested by the tennis club and produce a renewal draft for the PC's approval. **ACTION: R Davies.**

## 19/102 INSURANCE FOR VILLAGE ASSETS

The current valuation is fine. Awaiting A14 Legacy Fund grant decision before updating the insurer with any new figures.

## 19/103 STREET LIGHTING

Cambridgeshire County Council's Highways and Community Infrastructure Committee approved the withdrawal of services for managing street lighting energy for district and parish council street lights from October 2019. Individual parishes will be responsible for sourcing their own electricity provider. Need to get three quotations from electricity providers.

**ACTION: P Pinner and clerk.**

## 19/104 LHI FUNDING 2020/21

Fen Drayton will review the options for a LHI application once the outcome of the bid for a 40 mph limit along Mill Road via an A14 Legacy Fund grant has been received.

## 19/105 VE DAY 2020 CELEBRATIONS

Fenstanton PC has emailed its provisional programme of events for the celebrations to mark the 75<sup>th</sup> anniversary of VE day in 2020. J Isden and the chair will attend a meeting in Fenstanton on 29 July. **ACTION: J Isden and clerk.**

## 19/106 CPR TRAINING (JI)

Hearts Matter – CPR training/demo. All in favour of booking an evening session in the village hall. **ACTION: J Isden.**

## 19/107 PLANNING

### New applications:

S/1914/19/FL	Erection of single dwelling + garage	14 Cootes Lane
S/2005/19/FL	Replacement conservatory roof	38 Cootes Lane
S/2193/19/FL	Erection of dwelling	13 Park Lane

### SCDC decision notices – permission granted

S/1731/19/VC	Variation of condition 11	27 Cootes Lane
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## The Rosary/High Street junction

The prohibition of waiting order is out for consultation as per letter (via email) from Highways Policy and Regulation).

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## 19/108 FINANCES

### JUNE RECEIPTS & PAYMENTS

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
Came & Co	Insurance		708.42	
CCC	Credit for verge cutting	731.12		
Ibbetts	Mower repair		47.39	Y
Village hall	Room hire PC meetings		21.00	
G Parrish	Clerk June pay		535.12	
HMRC	Payroll liability		329.40	
Red Shoes	Payroll services		43.20	Y
C Burns	Handyman June		497.99	
SLCC	Annual membership fee		106.00	
Mr C Burns	Footbridge renovation		466.00	
RH Landscapes	Grass cutting x 3		727.20	Y

### Account balances (as of 15/07/2019)

Business account balance £ 18,456.18

- S106 account balance = £5,685.24
- Town Lands account balance = 24,187.47
- Cambridge B/S = £13,600.00

**Meeting closed:** at 21.20 **Next meeting:** 16 September 2019.