

# FEN DRAYTON PARISH COUNCIL MINUTES

18 FEBRUARY 2019



## Present

Jackie Isden (chair), Roger Davies, Chris Gray, Sue Gyles, Ian Whitby  
District councillor: Sue Ellington  
Parish clerk: Gill Parrish Members of the public: 2

## PARISH COUNCIL OPEN FORUM *Opened at 19.30, closed at 20.17.*

*NEIGHBOURHOOD PLAN Mark Deas from Cambridgeshire ACRE gave a presentation to the parish council about the feasibility of doing a neighbourhood plan. See item 19/032.*

## PARISH COUNCIL GENERAL MEETING *Opened at 20.17.*

**19/024 APOLOGIES FOR ABSENCE** S Pinner, J Weeden.

**19/025 DECLARATIONS OF INTEREST** None

### **19/026 DISTRICT COUNCILLOR'S REPORT**

**Litter near Bannolds:** Cllr Ellington received a complaint from a resident about litter on the approach road to Bannolds, around the Shell garage and top of Mill Road. Both Fen Drayton and Fenstanton parish councils frequently report the problem to Highways. The mess left by HGV drivers parking overnight is a health hazard and requires a specialist team to deal. Also the verge between Bannolds and the A14 is not safe for individuals to litter pick due to its proximity to the major trunk road, so has to be left to Highways to deal. Cllr Ellington will speak to SCDC about it.

**Council tax:** SCDC has decided to levy council tax on empty properties (approx 150 in South Cambridgeshire). It will double for year two and treble for year three. Exemptions will apply.

**SCDC staffing:** the CEO is on garden leave, pending the outcome of a meeting on 21 February. The director of housing left last summer and the director of finance in January. Deputy DEO, Gill Anderson, is leaving too.

**SCDC budget:** the meeting will be held on Thursday 21 February.

**Sheddit:** Cllr Ellington found a shed for the Swavesey Sheddit project (Fen Drayton men are welcome to join!).

### **19/027 LOCAL CRIME/PCSO**

13/2 Email from a resident about missing drain covers in Horse and Gate Street. Possibly due to work done by Cambridge Water as nothing reported on ecops.

18/2 Email from the police about a fire at the pavilion, reported by a third party. The clerk checked: more boards are missing from the front and patches of grass have been burned at the back.

### **19/028 MINUTES OF THE LAST MEETING**

*The January minutes were proposed, seconded and unanimously approved with no amendments and signed by the chair.*

### **19/029 ACTIONS FROM PREVIOUS MEETING/S – unless being dealt with as a separate agenda item** (clerk)

19/006 The clerk chased Dennis Vacher re costs for verge cutting – waiting for a response.

19/006 Logos for PC Facebook site were supplied to J Weeden.

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19/006 Tree survey date TBA by clerk (for survey in May/June).

19/008 The clerk submitted the precept request to SCDC and it has been accepted.

19/009 LHI Rosary triangle – Highways approval meeting is being held on 12 March

19/021 Estate agent boards – one has been removed; clerk to deal with the Vermuyden Way one.

19/022 The clerk emailed Over Day Centre re its request for a donation.

- **ACTION: clerk to email the estate agent about the board on Vermuyden Way corner.**

## **19/030 CORRESPONDENCE RECEIVED** (clerk)

23/01 Letter from the tennis club about resurfacing work.

28/01 Email confirming acceptance of precept request.

01/02 Emails from a resident about the lack of speed reduction measures in Fen Drayton compared with nearby villages.

08/02 Email from SCDC: Springhill poo bin will be emptied with no charge.

- **ACTION: J Isden to email the resident about Fen Drayton's traffic priorities.**

## **19/031 VILLAGE/GROUNDS MAINTENANCE** (clerk)

- A new dog poo bin has been installed in in Springhill Road and added to collection round (as per email from SCDC of 8/2). Future additions to the round will be subject to charges.
- The handyman will renovate the footbridge by the lock-up when the weather warms up.
- The tennis club has asked the bowls club to remove a rose bush that is overgrowing the tennis court. The bowls club wishes to put a memorial plaque on the fence nearby.

- **ACTION: J Isden to liaise with the bowls club re plaque.**

## **19/032 CONSULTATION FOR A LOCAL PLAN**

A neighbourhood/local plan is a community-led framework for guiding future development of land. Putting a plan together takes two to three years. It requires a committee of eight to 12, including some members of the parish council, and a project manager who would need to commit to leading the project from start to finish. It is also expensive; consultants' fees are about £400/day, although some grants are available. Council members agreed that the plan did not seem appropriate at this time, but will do a survey of the village, with involvement from the PCC, to see what residents want. J Isden will liaise with the PCC and R Davies draft a questionnaire.

- **ACTION: R Davies to prepare an initial draft of a questionnaire for the next meeting.**

## **19/033 PARISH EMERGENCY PLAN**

Council members and the clerk will study with a view to completing at the next meeting.

## **19/034 AFFORDABLE HOUSING PROJECT**

The pre-application meeting with SCDC was positive. bpha has instructed a topographical survey of the site and will give a presentation at the village meeting in May. Cllr Ellington will ask SCDC about the S106 situation and report back to the council.

## **19/035 PAVILION UPDATE**

C Gray will attend a meeting with the architect and football team on 19 February and report back to the parish council. It will cost about £2000 to get planning permission through (for plans and fees). The parish council will retain ownership of the new pavilion.

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- **ACTION: C Gray to report back to the PC following the meeting on 19 February.**

## 19/036 SPEEDWATCH UPDATE

Several Speedwatch sessions have now taken place and data sent through to the police. The chair will ask Cllr Smith to request either a grant or purchase/loan of a mobile vehicle activated sign for the village when she meets with the senior A14 team on 21 February. S Gyles will chase Highways for the exact costs of moving the village sign and putting a 'Speedwatch operates in this village' notice on it.

- **ACTION: J Isden to email Cllr Smith about requesting a grant or equipment.**
- **ACTION: S Gyles to chase Highways about the village sign.**

## 19/037 COMMUNITY CAFE

The soup kitchen, held immediately following the regular café on 9 February, was well received. The takings for the day were £108.20. The cafe account balance stands at £832.76.

## 18/038 PLANNING APPLICATIONS

### New applications:

S/0318/19/FL 14 The Rosary, two-storey extension

### Approved/no objections by PC:

S/0318/19/FL 14 The Rosary, two-storey extension

### SCDC decision notices:

28/1/19 plot r/o 49 Middleton Way, new dwelling & detached garage APPROVED

## 19/039 FINANCES

S Gyles is now a Lloyds Bank signatory. J Isden is now a Cambridge Building Society signatory.

### JANUARY RECEIPTS & PAYMENTS

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
e.on	Pavilion electricity		32.78	Y
Fen Drayton village hall	Meeting room hire		17.50	
G Parrish	Clerk January salary		316.81	
Glasdon	Dog poo bin		314.26	Y
C Burns	Handyman January		300.00	
CCC	Street lighting 2107-18		873.02	

*The January receipts and payments were proposed, seconded and unanimously approved.*

### Account balances (as of 14/02/19)

- Business account balance £ 15,497.20
- S106 account balance = £5,685.24
- Town Lands account balance = £23,127.29
- Cambridge B/S = £10,600.0

**Meeting closed at 21.46. Next meeting: 18 March 2019, 19.30 in the village hall.**