

FEN DRAYTON PARISH COUNCIL MINUTES

19 OCTOBER 2020



Present at e-meeting

Jackie Isden (chair), Roger Davies, Chris Gray, Paul Pinner, James Weeden.
District Councillor: Sue Ellington.
Parish clerk: Gill Parrish. Members of public: none.

PARISH COUNCIL GENERAL MEETING

Opened at 19.32 via Zoom due to Covid-19.

20/111 APOLOGIES FOR ABSENCE

S Gyles, S Newport and M Smith

20/112 DECLARATIONS OF INTEREST

None.

20/113 PUBLIC OPEN FORUM

The public forum was opened and closed at 19.34 as there were no participants.

20/114 MINUTES OF THE LAST MEETING

RESOLVED. The September minutes were proposed, seconded and unanimously approved as correct with no amendments and signed by the chair.

20/115 COUNTY AND DISTRICT COUNCILLORS AND POLICE

101.1 No report as county councillor absent.

101.2 Sue Ellington, district councillor's report:

Planning: the SCDC cabinet meeting today was mostly about planning and the council's response to planning changes agreed, as land banking has not been adequately addressed. There is a proposal for more social housing to be built.

The chair thanked Cllr Ellington for her support with the application for grant funding for a community warden.

Covid grant funding: South Cambridgeshire's parish councils and community groups can now request additional grant funding from the district council to help them respond rapidly if there is a Covid-19 outbreak in their village.

101.3 Crime: no crimes were reported in the village in the past month.

20/116 CORRESPONDENCE RECEIVED

116.1 06/10 R Close reported a blocked drain in Horse and Gate Street (ref 348919).

116.2 Email from SCDC re ash die-back disease (for information).

116.3 Email re willow tree growing in brook outside Millbrook – see 20/117.4.

116.4 Email from SLCC reminding local councils to undertake Covid risk assessments for use of sports pavilions. A risk assessment of the Fen Drayton pavilion is underway for review by the parish council.

20/117 VILLAGE MATTERS AND MAINTENANCE

117.1 The Woodland Trust trees are due to arrive between 1 and 20 November. They will be delivered to P Pinner. R Davies produced a map of the village fields so P Pinner can plot

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suitable locations for the trees. P Pinner suggested that each child in the school plants a tree and then looks after it.

117.2 Extra cuts for the playing fields will not be necessary. The last contracted cut was done on 16 October.

117.3 Quotation for cutting the wildflower verges and collecting cuttings: the clerk is still waiting for this. The chair suggested that the handyman could trim them. The next scheduled verge cut is in December.

117.4 Ash die-back report from SCDC – noted for information.

117.5 The clerk reported the willow tree in the brook to SCDC.

20/118 UPDATES/ACTIONS FROM PREVIOUS MEETINGS

118.1 *Christmas tree (20/105.1)*. J Weeden and A Cayley will cut down the tree donated by Mr and Mrs Barrett on 5 December. The chair thanked Mr and Mrs Barrett for their generosity.

118.2 *Lighting-up celebrations update (20/105.2)*. At a meeting between J Weeden and Francis and Lois Barreto it was decided not to hold a lighting-up ceremony at the pub this year due to the problems with social distancing and road safety issues. However, the lights will be switched on for the first time on 6 December. Festivities being planned are competitions and Christmas activities for the village children, plus an appearance by Santa. Events will be advertised around the village and on social media nearer the time. The chair thanked Francis and Lois for their continuing inspired support for the community.

118.3 *A14 Legacy Fund grant*. This is still expected but the process is dragging out.

118.4 *Flashing school speed signs*. These were replaced on 23 September and are programmed to be active on weekdays in term time between 8.15-09.30 and 14.30-15.45.

118.5 *Covid snake*. J Weeden is monitoring as the Covid-19 situation continues.

118.6 *Operation London Bridge*. The chair has drafted guidelines, which will be put on the website. **Action clerk.**

118.7 *Community warden*. Following approval by SCDC and CCC of grants, all the participating parishes (Fen Drayton, Lolworth and Fenstanton) now have access to grant funding. Once the paperwork has been received by Age UK a meeting will be held about implementing the scheme.

20/119 PLANNING APPLICATIONS

New applications

20/03935/HFUL	15 High Street, Fen Drayton	Barn + swimming pool, plus
20/03936/LBC	15 High Street, Fen Drayton	other external and internal work

20/120 YEAR END ESTIMATE

R Davies reported that the parish council has spent 43% of its budget up the end of September (six months) and is on track, barring exceptional events/costs, to achieve budget. The nine-month report will be reported at the January 2021 meeting.

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20/121 FINANCES

SEPTEMBER RECEIPTS & PAYMENTS

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
SCDC	Precept B	13250.00		
Opus Energy	Street lighting		73.85	Y
CCC	Street lighting final		128.26	
G Parrish	Clerk admin expenses		86.17	Y
G Parrish	Clerk September pay		371.95	
HMRC	Payroll liabilities		169.80	
Red Shoes	Payroll services		45.00	Y
RH Landscapes	Grass cutting Aug-Sept		1,542.00	Y
Swavesey Spartans	Pitch use	140.00		

Account balances (as of 12/10/2020)

- Business account = £24,261.02
- S106 account = £2,386.24
- Town Lands account = £26,457.10
- Cambridge B/S = £13,600.00

20/122 NEXT MEETING

16 November 2020, 19.30 via Zoom.

Meeting closed at 20.35