

FEN DRAYTON PARISH COUNCIL MINUTES

18 SEPTMEBER 2018



Present

I Whitby (chair), Roger Davies, Chris Gray, Sue Gyles, Sam Pinner
County Councillor: Mandy Smith District councillor: Sue Ellington
Parish clerk: Gill Parrish Members of the public: 2 (one an observer who did not participate in the public forum).

PARISH COUNCIL OPEN FORUM *Opened at 19.30.*

A resident questioned (1) whether the traffic island on the border of Fenstanton and Fen Drayton had appropriated land belonging to Fen Drayton. The parish council reiterated that it is satisfied that this is not the case. (2) the road traffic acts of 1984 and 2006 state that roads with street lights less than 200 yards apart should have a restricted speed limit (30 or 40 mph) (3) Swavesey is moving its name signs to beyond the travellers' site in Rose and Crown Road and the entrance to the village college in Fen Drayton Road, and (4) the new raised section of A14 at New Barns Lane looks very high and could impact on noise levels and flooding in Fen Drayton. The PC agreed that it would invite Bob Pettipher to a meet to discuss point (4).

- **ACTION: Cllr Smith to check the road traffic acts information**
- **ACTION: chair/clerk to request meeting with Bob Pettipher.**

PARISH COUNCIL GENERAL MEETING *Opened at 19.50*

18/1242 APOLOGIES FOR ABSENCE J Isden, J Christie

18/1243 DECLARATIONS OF INTEREST S Pinner 18/1274

18/1244 COUNCILLORS' REPORTS

Cllr Mandy Smith: the two broken lights in Mill Road and the fallen 30 mph sign are due to be replaced. The High Street potholes have been repaired and the potholes on Cambridge Road at the junction with Mill Road are on the waiting list, as is the repainting of give way lines on the mini-roundabout near the pub (these reported and chased several times by the PC since January).

Cllr Sue Ellington: Community Chest grants can no longer be applied for by parish councils and the Elite Athlete Scheme will be discontinued and replaced by the Mobile Warden and other community schemes.

The Local Plan has now been declared satisfactory by the inspector and will go to full council on 27 September 2018.

Damage to property by HGVs: private householders should claim through their own insurance companies; damage to roadways should be reported to CCC as normal.

[Cllr Smith left the meeting at 20.08]

18/1245 LOCAL CRIME/PCSO

- Overnight 31/8-1/9 a trailer was stolen from a lock-up store in Mill Road.
- A white transit van (with false plates) has been seen on several occasions in Fen Drayton and neighbouring villages. Despite having CCTV footage of one burglary by its occupants, and sightings by residents, the police have not yet taken any action.

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18/1246 MINUTES OF THE LAST MEETING

The May minutes were unanimously approved with no amendments (SG/RD).

18/1262 ACTIONS FROM PREVIOUS MEETING/S

(18/1252) the village meeting report was published in the Fen Drayton Focus (August/September issue) and on the PC website.

(18/1233) Clerk is to obtain a quotation for the base of the bench near the playground.

(18/1249) A contract was set up with Hamill Landscapes for grass cutting this year. and letters sent to the occupant of 25 Springhill Road and Mr N Gill.

(18/1251) Speedwatch update: nine volunteers have been trained (including Cllr Ellington), equipment delivered and three monitoring sites identified. Plan to start in October.

- **ACTION: clerk to obtain quotations for a base for the bench.**
- **ACTION: S Gyles to organise dates for Speedwatch sessions.**

18/1263 CORRESPONDENCE RECEIVED

16/8 Letter re damage from HGVs avoiding A14 closures.

11/9 Email from resident about compensation for structural damage to H&GSt caused by HGV traffic when A14 closed – see item 1268.

(?) Request for the Cootes Lane Fen Drayton sign to be moved – (see item1265).

8/1264 CLERK NEW CONTRACT OF EMPLOYMENT

Proposed and seconded; all in favour (RD/SG). Clerk and chair signed the contracts.

18/1265 MAINTENANCE, HANDYMAN & GRASS CUTTING

Grass-cutting contractor – the parish council is happy that Hamill Landscapes is doing a good job. A vote will be taken in October about renewing the contract for 2019.

Caloo has still not collected rubbish in the village hall field as of 9 am today.

Moving Fen Drayton sign from Cootes Lane to Mill Road. Two new village signs are on order one for Cootes Lane and one for Swavesey Road. Clerk to arrange meeting with LHO about moving the Cootes Lane one to Mill Road/Cambridge Road. This will cost about £500.

Sawn-off branches of a maple-type tree have been fly tipped on the verge by the brook.

- **ACTION: clerk to chase Caloo about clearing away the bag of rubbish again.**
- **ACTION: clerk to set up meeting with LHO re moving the Fen Drayton sign.**
- **ACTION: clerk to report the fly tipping to SCDC.**

18/1266 PAVILION UPDATE

C Gray and J Isden met with architect Ian Waters and four members of the football club. Ian has produced two sets of rough plans. One of the football team will calculate rough costs for further discussion in a few weeks' time. The football club, plus any available councillors, will meet with a representative of the FA for his/her input on the design, with a view to applying to the FA for a grant. Decisions will be fed back to Ian Waters for further discussion. R Davies asked for costs to be presented at the November meeting.

- **ACTION: C Gray to provide building costs for the November meeting.**

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18/1267 AFFORDABLE HOUSING

James Edge of bpha has requested a progress meeting with the parish council. R Davies and C Gray volunteered to attend and the clerk will take minutes.

- **ACTION: clerk to arrange meeting with James Edge.**

18/1268 A14 COMPENSATION

The parish council will ask Highways England to resurface Horse and Gate Street and any other damaged roads after completion of the A14 upgrade. Anglia Water will be required to check the pipes under the surface of Horse and Gate Street for damage and repair/replace as necessary prior to any resurfacing work being done.

- **ACTION: chair/clerk to write to Highways England re a meeting to discuss.**

18/1269 PC WEBSITE AND SOCIAL MEDIA

The parish council discussed contact with villagers via social media and exploring a Facebook entity, or whether parish council news may be better disseminated via links on the existing village Facebook site.

- **ACTION: S Pinner to look into enhancing the PC's social media presence.**

18/1270 PC MEETING DATES

Mondays are still the preferred day for the council members. Meetings will be scheduled for the third Monday of each month where possible.

- **ACTION: clerk to send out a list of meeting dates for 2019.**

18/1271 TOWN LANDS/FUNDS

The PC has received confirmation from Highways England that access to the Town Lands field will be designed into the plans for the A14 detrunking.
Covenant: need to check what the Town Lands covenant covers.

- **ACTION: R Davies to ask J Christie to check the Town Lands covenant.**

18/1272 COMMUNITY CAFE

The August cafe took £120 with profits all going to Macmillan Cancer Support. The cafe plans to purchase weatherproof advertising boards out of its own funds. S Gyles suggested that the overall profits be disbursed to village clubs via an annual bid system around Christmas time. This will be reviewed again at the October meeting.

18/1273 ST MARY'S COMMUNITY SPACE - *moved to October as J Christie absent.*

18/1254 PLANNING APPLICATIONS

New applications:

S/2520/18/FL 22 Oaktree Road, two-storey front, and two-storey side/rear extension

S/2384/18/FL 3 New Houses, two-storey extension to side/rear of property

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S/2739/18/FL 13 Cootes Lane, new dwelling
S/2718/18/FL r/o 41 Middleton Way, new dwelling
S/3064/18/FL 9 The Orchard, new exterior insulation
S/3073/18/FL 11 The Orchard, new exterior insulation
S/3074/18/FL 13 The Orchard, new exterior insulation
S/3075/18/FL 15 The Orchard, new exterior insulation
S/3260/18/FL r/o 27 Cootes Lane, new dwelling

Approved/no objections by PC:

S/1647/18/FL 9 College Farm Court, extension over garage
S/0961/18/FL 48 Middleton Way, two-storey side extension.
S/1261/18/FL 51 Middleton Way: proposed erection of four new dwellings.
S/1949/18/FL Land rear of 47 Middleton Way, detached dwelling
S/2384/18/FL 3 New Houses, two-storey extension to side/rear of property
S/2520/18/FL 22 Oaktree Road, two-storey front, and two-storey side/rear extension
S/2718/18/FL r/o 41 Middleton Way, new dwelling

SCDC decision notices - approved:

S/2739/17/FL 13 Cootes Lane, variation of conditions to 2582/15/FL 2 new dwellings
S/2718/18/FL r/o 41 Middleton Way, new dwelling

18/1275 FINANCES

£559 (compulsory purchase legal fees) to be transferred from Town Lands to business a/c.
R Davies will prepare a year-end forecast for the October meeting and the 2019-20 budget will be discussed at the November meeting.

JUNE RECEIPTS & PAYMENTS (see page 5)

Account balances

- Business account balance £13,267.68
- S106 account balance = £5,685.24
- Town Lands account balance = £23,147.01
- Cambridge B/S = £7,600.00
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The June-August receipts and payments were unanimously approved (RD/CG)

Meeting closed at 21.20. **Next meeting** – 22 October at 19.30 in the village hall.

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JUNE-AUGUST RECEIPTS & PAYMENTS	<i>VAT</i>	<i>Receipts</i>	<i>Payments</i>
eon	Y		42.11
FDVH (PC)			17.50
FDVH (May cafe)			30.00
Clerk May salary			266.66
Keep Britain Tidy (We're Watching You)	Y		324.00
Hamill Landscapes	Y		484.80
Handyman May			660.98
Swavesey Spartans		275.00	
Ibbetts 132710	Y		99.65
CCC (street lighting)	Y		807.57
Clerk expenses	Y		55.37
South West Water			57.64
Cambridgeshire Community Fund		10000.00	
Ibbetts 133963	Y		20.00
Cambridgeshire ACRE (payroll)	Y		43.20
Clerk salary June			375.69
HMRC			241.60
Handyman June			490.00
Donations from village meeting		32.00	
Transfer from S106 acct		8000.00	
Village hall - café			30.00
Village hall - PC meeting			14.00
Hamill Landscapes	Y		484.80
Caloo (play equipment)	Y		18000.00
SCDC election fees			135.00
J Christie (wine for VM etc)	Y		74.55
Highways (A14 CPO)		10361.23	
Royal Mail (PO box rental)	Y		267.00
Clerk July			276.87
Transfer from CC acct		150.00	
eon	Y		27.78
Village hall (VM)			36.00
SLCC membership			108.00
Handyman July			480.00
Hamill Landscapes	Y		484.00
Transfer to Town Lands account			10361.23
Came & Co (insurance)	Y		68.88
Clerk August salary			251.23
Handyman August			610.00