

# FEN DRAYTON PARISH COUNCIL MINUTES

16 NOVEMBER 2020



## Present at e-meeting

Jackie Isden (chair), Roger Davies, Chris Gray, Sue Gyles, Paul Pinner, James Weeden.  
County councillor: Mandy Smith; District Councillor: Sue Ellington.  
Parish clerk: Gill Parrish. Members of public: one (observing).

## PARISH COUNCIL GENERAL MEETING

*Opened at 19.32 via Zoom due to Covid-19.*

**20/111 APOLOGIES FOR ABSENCE** S Newport

**20/112 DECLARATIONS OF INTEREST** None.

**20/113 PUBLIC OPEN FORUM** Opened and closed at 19.32 as there were no participants.

### 20/114 MINUTES OF THE LAST MEETING

**RESOLVED.** The October minutes were proposed, seconded and unanimously approved as correct with no amendments and signed by the chair.

### 20/115 COUNTY AND DISTRICT COUNCILLORS AND POLICE

#### 115.1 Mandy Smith, county councillor's report:

**Second lockdown** if any resident needs any help please contact Cllr Smith.

Fen Drayton has now been moved to the same service area as Swavesey, as per J Isden's request. Official confirmation that this has been changed has yet to be received.

**Local Projects Grants** Cllr Smith will forward information about these to the PC.

**Adoption and fostering service** CCC is still looking for new foster carers.

**Mill Road 40 mph speed limit** is still with the Policy and Regulations team but is looking hopeful. Cllr Smith has chased and hopes for an update by the end of the week.

#### 115.2 Sue Ellington, district councillor's report:

**Covid grants** SCDC has grant funding in place to support businesses. Anyone interested should contact SCDC direct.

**Planning** SCDC is moving forward with the Local Plan. Some of the potential sites for development that were initially identified have now been rejected.

**Barrier between A1307 and Cambridge Road near Bannolds** C Gray reported concerns from nearby residents about the damaged barrier. Cllr Smith advised that she would check with Highways.

#### 115.3 Police and crime reports:

**Crime** no crimes were reported in the village in the past month.

**Police reports** numbers of PCSOs and traffic officers are being reduced.

### 20/128 CORRESPONDENCE RECEIVED

128.1 Email from a resident about parking on double yellow lines opposite The Rosary entrance. The parish council will monitor.

128.2 Email from a resident about cars parked too close to the mini roundabout by the pub. Again, the PC will monitor.

128.3 Various emails from SCDC re Covid (distributed to all council members).

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128.4 Email re older children and the Wildlife Trust tree planting project (see 20/135/3)

128.5 Email from a resident re unacceptable noise levels from a bird scarer in the field behind the church. There were also many complaints on the village Facebook. The clerk called the farmer and the noise levels have improved although they are still very loud at times depending on the wind direction. Will monitor.

128.6 Email from Innovate & Cultivate Fund re a new round of funding for schemes to support adult social care or children's services (closing date for submissions 1 February 2021).

**ACTION:** J Isden and R Davies will look at the Community Youth Worker scheme and S Gyles the Men's Shed scheme.

## **20/129 PRECEPT 2020/21**

R Davies produced a document showing that Fen Drayton's precept is now in line with other similar-sized parishes. The precept request for 2021/2 will be decided at the next meeting once the nine-month budget has been completed.

## **20/130 VILLAGE HALL**

130/1 The village hall AGM will be held on 3 December at 19.30 on Zoom.

130.2 The village hall committee can have three trustees from the parish council. Parish council members were asked to consider becoming a trustee.

## **20/131 GREETING NEW VILLAGE RESIDENTS**

The chair, having been contacted by a resident, suggested that the parish council sends a welcome letter to all new Fen Drayton residents. **RESOLVED:** unanimously approved by council members. **ACTION:** clerk to draft a welcome flyer/card.

## **20/132 WAR MEMORIAL**

R Davies reported that in the absence of any documentation handing the war memorial to the parish council after World War I, the parish council is its de facto owner. R Davies proposed that policy be decided for its regular maintenance. P Pinner suggested the memorial should be valued for replacement or repair to the plinth and/or column. **ACTION:** chair to obtain a valuation and advice on a cleaning schedule.

## **20/133 VILLAGE CAROLS**

C Gray proposed that village participate in Doorstep Carols in conjunction with Radio Cambridgeshire on 16 December: <https://www.doorstepcarols.co.uk>. **ACTION:** J Weeden to include in the flyer of village Christmas events and promote on Facebook.

## **20/134 VILLAGE MATTERS AND MAINTENANCE**

134.1 The next playground inspection will take place in December – date to be confirmed.

134.2 Atlas removed dead wood from the trees along Holywell Ferry Road on 6 November and checked and removed a dead branch from the trees in Daintrees Road at the same time.

134.3 Estate agent signs on the corner of Vermuyden Way. Four signs are attached to the Vermuyden Way sign or stuck in the grass near the sign. The clerk has emailed the agents concerned and so far two have gone and one is due to be removed. **ACTION:** clerk to chase.

134.4 Verges – are due to be cut again at the end of November/start of December. **ACTION:** clerk to email RHL to ensure all the verges are cut – including the wildflower areas.

134.5 The storm drain in Horse & Gate Street was cleared on 26 October. The operative dealing was concerned that there may be a long-term problem where the road is sinking.

134.6 The handyman is now on winter hours. He has cut the wildflower areas. Bannolds kindly provided bags for the cuttings. The bags are now full and awaiting collection.

134.7 Mill Pond willow tree work. The clerk reported the overgrown tree to SCDC, who advised it was the responsibility of the householder. P Pinner advised that the householder is not happy as the tree is outside his property boundary. **ACTION:** clerk to contact SCDC again and request that the situation is reviewed.

### 20/135 UPDATES/ACTIONS FROM PREVIOUS MEETINGS

135.1 *Community warden:* AgeUK has produced a poster and an advert for the post of warden. **ACTION:** clerk to organise the printing and distribution of flyers printed and put on the PC website and High Street notice board. J Weeden to put on Facebook. C Gray to put on Mill Road notice board.

135.2 *A14 legacy project:* (speed restriction signage for Cootes Lane) is in hand with Skanska. Pam Hobson (A14) is still liaising.

135.3 *Woodland Trust trees:* the trees have been delivered to P Pinner. **ACTION:** J Isden to liaise with the primary school head. P Pinner has a supply of blank plastic cards and waterproof holders for the school children to label a tree each. A date will also be decided for older children to plant a tree after lockdown. **ACTION:** J Isden, P Pinner and J Weeden to coordinate.

135.4 *Christmas celebrations:* J Weeden is producing a flyer promoting village Christmas events and working on the Star Walk. The Christmas tree will be lit up on 6 December and Santa will be driving round the village then too.

135.5 *A14 bridge:* no further information yet.

135.6 *Joseph Ellis Trust:* S Newport reported that the AGM has been postponed due to Covid. Four applicants from Fenstanton benefited from a grant this year.

135.7 *Pavilion:* risk assessment - a draft is with the football club for comments. **ACTION:** clerk to chase up. New pavilion: P Pinner is still working on a rough estimate based on existing plans.

135.8 *Greenways project:* no further updates yet.

### 20/136 PLANNING APPLICATIONS

#### New applications

20/04272/FUL Garage extension The Close, Horse and Gate Street

### 20/137 FINANCES

#### October Receipts & Payments

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
C Burns	Handyman September	13250.00	614.95	
CAS Business Services	Insurance		475.71	Y
Opus Energy	Street lighting		79.10	Y
P Pinner	Condolence books		71.88	Y
e.on	Pavilion electricity		43.83	Y
G Parrish	Clerk October pay		337.68	
G Parrish	Clerk admin expenses		174.63	Y
C Burns	Handyman October		480.00	

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## **Account balances** *(as at 09/11/2020)*

- Business account = £22,598.19
- S106 account = £2,386.24
- Town Lands account = £26,457.10
- Cambridge B/S = £13,600.00

## **20/138 2021 MEETING DATES**

Next meeting: 18 January 2021, 19.30 via Zoom.