

## Present

Jackie Isden (chair), Chris Gray, Sue Gyles, Peter Kiss, Mandy Smith, James Weeden  
Parish clerk: Gill Parrish. Members of public: 0

## PARISH COUNCIL GENERAL MEETING

*Opened at 19.32*

**21/117 APOLOGIES FOR ABSENCE** R Davies, S Newport, M Newman.

### **21/118 DECLARATIONS OF INTEREST**

*To receive declarations of personal interests from councillors on matters to be discussed at the meeting.*

### **21/119 JULY MEETING MINUTES**

The July meeting minutes were proposed, seconded and unanimously approved as correct with no amendments and signed by the chair.

**21/120 PUBLIC OPEN FORUM** *opened and closed at 19.36, as there were no participants.*

### **21/121 COUNTY AND DISTRICT COUNCILLORS AND POLICE**

121/1 To receive the county councillor's report from the county councillor.

**Flood defence meeting:** Cllr Smith is will organise a meeting with the CCC and EA to discuss how future floods will be dealt with at a higher level. J Isden has also written to Anthon Browne MP to request a meeting, following the lack of progress made since the floods last winter.

**Flood plan update:** Cllr Smith advised that CCC has a dedicated officer who can help with flood plans and advise on riparian ownership, etc. She will pass his details to J Weeden.

J Weeden is putting together a questionnaire for all residents in the flood risk areas of the village to ascertain the level of assistance required during flood events. Cllr Smith will also find out if the A14 has been handed over to CCC yet.

121/2 To receive the district councillor's report:

Sue Ellington was unable to attend due to an emergency SCDC meeting.

**Fen Drayton survey report:** was distributed to council members by email prior to the meeting.

The report has been uploaded to the PC website homepage at [www.fendrayton.org](http://www.fendrayton.org), and Cllr Ellington is happy to be contacted if anyone needs clarification.

121/3 Police matters/crime reports:

121/3.1 Tom Baugh is nearing the end of his training to become a fully warranted officer. He is currently working with a mentor.

121/3.2 Two thefts have taken place in or near the village during the past month: the Town Lands field gate and a tank from a building site in Middleton Way.

### **21/122 UPDATES/ACTIONS FROM PREVIOUS MEETINGS** *(or see agenda item).*

(20/115) The Mill Road speed limit is now in place. The chair thanked Cllr Smith for her work to achieve this. The Forcewide Watch Coordination Officer, Amanda Large has now approved a location in Mill Road where Speedwatch can be set up.

(21/015) Caloo has repaired the zipwire cable. The handyman will monitor it.

(21/029) Flood defence meeting: see 121/1.

# FEN DRAYTON PARISH COUNCIL MINUTES

18 OCTOBER 2021



(21/079) Cootes Lane traffic calming update. The CCC/Highways plans have now been finalised and are with CCC awaiting approval.

(19/155) Affordable housing update: still with SCDC planning, so no further update.

(21/112/4) The Daintrees ditch has been cleared. The PC, in consultation with the SCDC flood team, will decide a watercourse maintenance programme.

(21/029) Flood plan update: See 121/1.

(21/099) Councillor training feedback: P Kiss attended a training session on 5 October and found the session useful.

## 21/123 CORRESPONDENCE RECEIVED

123/1 01/9/21 Email from ZCC re six free trees (or one larger one) to parish councils (see 142/1).

123/2 25/8/21 Brown & Co – letter of termination of tenancy for Town Lands field – to be discussed at the Town Lands trustees meeting following the PC meeting.

123/3 Email from EAAA re clothing bank advising that the Salvation Army is pulling out of the scheme next year. EAAA will continue to run it.

123/3 Tom Baugh email update – see 121/3.1.

123/4 Email from SCDC re flood volunteer preparedness training.

124/5 Email from CAPALC re councillor training dates.

124/6 Email from a resident re a possible affordable housing on land in Mill Road. Council members agreed the best way forward would be for the resident to speak directly to a housing association. The chair will write to the resident. **ACTION:** J Isden

124/7 Email from a resident requesting a bench for the northern end of the recreation ground. This was unanimously approved by council members and will be paid for out of the remaining S106 funds. **ACTION:** clerk

## 21/124 VILLAGE MAINTENANCE

124/1 ZCC (Zero Carbon Communities) free trees offer: council members unanimously agreed that a single tree should be obtained, to be planted in the verge between the footbridge near the lock up and the corner of Church Street, to replace the tree that died.

124/2 The clerk has reported the missing Fen Drayton sign in Swavesey Road to CCC.

124/3 Tree felling: council members unanimously agreed the quotations by Atlas totalling £1210 for felling dead elms and a horse chestnut around the village hall and field. The work should be completed by Christmas.

124/4 We're Watching You campaign: a campaign by against dog fouling. Council members unanimously approved the purchase of signs at a total cost of £193.20. **ACTION:** clerk

## 21/125 VILLAGE HALL CAR PARK

P Kiss has obtained quotations for resurfacing and extending the village hall car park. The cost involved will be in the region of £10K. The PC and village hall will meet to discuss further and look into available grants.

**21/126 GOOGLE DOCUMENTS** Moved to November's agenda.

## 21/127 PETANQUE REQUEST

Council members unanimously agreed to allow the St Ives U3A petanque group to use the village hall field and committee room on Tuesday mornings over the winter months. **ACTION:** J Isden

## 21/128 VILLAGE CHRISTMAS TREE

J Weeden will source a tree for this year's Christmas festivities. Francis and Lois (Three Tuns) already have many Christmas activities planned. **ACTION:** J Weeden

## 21/129 PLANNING APPLICATIONS

### New applications

21/03511/FUL, Land S/E of 51 Middleton Way

Erection of dwelling.

21/03810/HFUL & 21/03811/LBC, The Merchants House, 15 High Street

Replacement of north boundary wall.

21/03571/FUL, 33 Cootes Lane

Widening of access.

### SCDC decisions

20/04450/HFUL 3 High Street

Removal of existing ground floor extension and replace with new. Refurbishment of outbuilding into habitable accommodation. REFUSED

## 21/130 FINANCE

130/1 Council members unanimously approved R Davies' year to date and year end estimate figures as the car park expenditure will be in the next financial year.

130/2 July-September receipts and payments (see Appendix 1)

### Account balances (as at 11/10/2021)

- Business account = £ 31,303.40
- S106 account = £409.35
- Town Lands account = £28,777.66
- Cambridge B/S = £13,600.00

## 21/131 MEETINGS

131/1 Meetings will continue on the third Monday of the month in 2022. Clerk to produce a list of dates. **ACTION:** clerk

131/2 Next meeting: Monday, 15 November 2021.

# FEN DRAYTON PARISH COUNCIL MINUTES

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## APPENDIX 1

### July-September receipts and payments

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
HMRC	VAT reclaim	1,340.63		
C Burns	Handyman June		600.00	
C Burns	Playground repaint		247.40	
Atlas	Tree surgery (CFC)		84.00	
Opus Energy	Street lighting		70.88	
G Parrish	July salary		308.56	
G Parrish	Admin expenses		77.17	
RH Landscapes	July grass cutting		664.80	
Business Services	Insurance		479.39	
eon	Pavilion electricity		13.64	
C Burns	Handyman July		600.00	
Opus Energy	Street lighting		71.50	
G Parrish	August salary		181.04	
RHL	Grass cutting		484.80	
eon	Pavilion electricity		19.43	
G Parrish	Admin expenses		71.78	
C Burns	Handyman August		480.00	
PKF Littlejohn	External audit		240.00	
Royal Mail	PO box rental		283.50	
CAPALC	Training course		150.00	
SCDC	Precept B	1,325.40		
Opus Energy	Street lighting		72.63	
RHL	Grass cutting		1,129.20	
Red Shoes	Payroll service		45.00	
Arthur Ibbett	Mower parts		20.00	
eon	KI-EB9E927D-0004		26.48	
G Parrish	September pay		269.40	
G Parrish	Admin expenses		99.99	
HMRC	Payroll liability		189.60	