

# FEN DRAYTON PARISH COUNCIL MINUTES

21 JANUARY 2019



## Present

J Isden (chair), C Gray, S Gyles, J Weeden, I Whitby  
County Councillor: Mandy Smith District councillor: Sue Ellington  
Parish clerk: Gill Parrish Members of the public: 3

## PARISH COUNCIL OPEN FORUM *Opened at 19.30, closed at 19.56.*

**CAMBRIDGE WATER: mains renewal (Fen Drayton to Swavesey):** two representatives of OnSite (engineering company working for Cambridge Water) presented the planned work due to start on 11 February on Cootes Lane (near the junction with Park Lane) and along the High Street towards the recreation ground. Temporary traffic lights will be in operation for four weeks, so there will be traffic delays.

A resident complained about the lack of traffic calming measures in Fen Drayton compared with Graveley. Cllr Smith pointed out that Graveley has been collecting Speedwatch data for two to three years to support its traffic calming implementation.

The resident also mentioned that Mill Road should be a 30 mph speed limit due to the distance between its streetlights. Cllr Smith has looked into this previously and was advised that this is not the case for Mill Road. Cllr Smith has emails from Sharon Piper at CCC, which she will forward to the clerk.

The resident also asked about the village sign at the top of Cootes Lane and was reassured that this is going to be moved from Cootes Lane to Mill Road (A14 end).

## PARISH COUNCIL GENERAL MEETING *Opened at 19.56*

**19/001 APOLOGIES FOR ABSENCE** R Davies, S Pinner.

**19/002 DECLARATIONS OF INTEREST** None.

### 19/003 COUNCILLORS' REPORTS

**Cllr Mandy Smith (CCC) – Storm drain in Horse and Gate Street:** Cllr Smith advised that a new storm drain is on the list of works to be carried out by CCC and she will try to get a date for when it will be done. Cllr Smith has requested a **Temporary HGV weight limit** for Fen Drayton.

However, the police would not enforce this so there's no guarantee that HGVs will respect it when the A14 is closed, as seen recently in nearby villages that have a weight limit. **Greenways project** Greenways is proposing a 40 mph limit in Mill Road and resurfacing of the gravel section of Holywell Ferry Road and will be sending plans to Cllr Smith.

**Cllr Sue Ellington (SCDC): SCDC planning department** – currently has 26 job vacancies.

**Waterbeach Phase I:** Transport Plan is being consulted on. 1,600 new homes being built under Phase I, but there are not enough parking spaces and no plans to change the road network.

35,000 homes are planned for the area in total. **A14 traffic problems** – Cllr Ellington wrote to Bob Pettipher and received a long reply that she will forward to the clerk. **S106** – the chair believes that Fen Drayton has been dealt with unfairly regarding infrastructure levies. Fen Drayton has had 40 executive housing projects either completed, currently under construction or in planning, but

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will receive no S106 money, as the projects all comprise fewer than 11 dwellings. Might CIL apply? Cllr Ellington will speak to James Fisher about it. **Sheddit!** – Sheddit!, a wellbeing project specifically aimed at men in Swavesey and surrounding villages, was launched in December 2018. Further details are available at: <https://sheddit.co.uk>

**19/004 LOCAL CRIME/PCSO** A police open forum will be held at Swavesey Village College on Thursday 24 January, 19.00 -21.00.

## **19/005 MINUTES OF THE LAST MEETING**

The November minutes were proposed, seconded and unanimously approved with no amendments and signed by the chair.

## **19/006 ACTIONS FROM PREVIOUS MEETING/S** (*unless dealt with as an agenda item*).

- 18/1284 Tree warden meeting in hand with clerk – date for survey still TBA.
- 18/1284 Dennis Vacher – still waiting for grass cutting costs – clerk to chase.
- 18/1288 Facebook account is almost ready to go live. Clerk to email logos to J Weeden.
- 18/1301 The donation has been made to Fen Drayton Focus.

- **ACTION: clerk to chase Dennis Vacher, supply logos for the PC Facebook account and arrange a date for a tree survey.**

## **19/007 CORRESPONDENCE RECEIVED** (clerk)

From Onsite re mains renewal (Fen Drayton to Swavesey)  
From a resident re HGV/traffic congestion during to A14 closures.  
From a resident re slippery footbridge by the lock-up.  
From J Christie – resignation as a parish councillor.

## **19/008 CONFIRM 2019/20 PRECEPT**

The chair thanked R Davies for his work on the year-end accounts, budgets and the precept. *That the precept request for Fen Drayton 2019-20 would be £23,700 was proposed, seconded and unanimously agreed.*

- **ACTION: clerk to submit precept request to SCDC.**

## **19/009 LHI – ROSARY TRIANGLE**

The clerk presented a case for Rosary Triangle improvements to Highways on 14 January.

## **19/010 A14 FOCUS GROUP MEETING – 22 JANUARY**

The chair will attend and feed back the problems Fen Drayton has experienced.

## **19/011 VILLAGE/GROUNDS MAINTENANCE** (clerk)

- Clerk chased faulty 20 mph flashing sign outside the school – it is now working. The handyman has also cut back the vegetation obscuring the sign.
- Highways advised the drain in Cootes Lane would be repaired by end of financial year.
- A fly-tipped fridge-freezer on Cambridge Road was reported to SCDC by the clerk on 6/1.
- The handyman will replace the anti-slip strips and repaint/revarnish the footbridge.
- A dog poo bin for Oaktree Road is on order.
- The Cootes Court hedges have been trimmed back as requested.

## **19/012 VILLAGE HALL**

Owing to the closure of the pre-school, the village hall has a lot of space to fill. The pre-school has kindly donated play equipment for village hall use for the community café, etc.

## **19/013 AFFORDABLE HOUSING UPDATE**

bpha reported a positive outcome of the pre-planning meeting with SCDC and is now putting together a timetable to put to the parish council.

## **19/014 STORAGE: FILING CABINET/SPEEDWATCH & CAFE EQUIPMENT**

The filing cabinet will be moved to the lock-up. Cafe equipment will be stored in space in the village hall kitchen vacated by the pre-school and Speedwatch equipment in the boiler room.

## **19/915 CONSULTATION FOR A LOCAL PLAN – UPDATE**

Mark Deas from Cambridgeshire ACRE will attend the February PC meeting to give a neighbourhood plan presentation. Following that the parish council may commission a preliminary report, costing £400, and do a survey of the village.

## **19/016 PAVILION UPDATE**

A meeting with the football club, the parish council chair and Martin Hegley from Cambridgeshire FA took place on 15 January. Martin was happy with the pitch and it looks likely that the FA will provide 75% of the cost of the new pavilion. C Gray will liaise with the architect to submit the planning application for the parish council as soon as possible.

- **ACTION: C Gray to liaise with architect re pavilion planning application**

## **19/017 TOWN LANDS UPDATE (clerk)**

The provision of a Town Lands community warden is on the agenda for the March meeting, when Age UK will give a presentation on its community warden scheme to the parish council.

## **19/018 COMMUNITY CAFE UPDATE**

The January cafe was fairly quiet but still made a profit. The cafe is running a soup lunch session from midday to 1 pm, after the regular cafe, on 9 February.

## **19/019 10K RUN – ROAD CLOSURES**

The Fen Drayton 10K run (5 May) road closures will be the same as in previous years. The PC gave event organisers permission to park on the recreation ground, weather permitting.

## **19/020 PLANNING APPLICATIONS (clerk)**

### **New applications:**

S/4017/18/FL 30 Cootes Lane, new vehicle access.

S/3673/18/FL 31 Cootes Lane, new dwelling.

S/4737/18/FL Backwater, Mill Road, new walled garden and glasshouse.

### **Approved/no objections by PC:**

S/4017/18/FL 30 Cootes Lane, new vehicle access.

### **SCDC decision notice**

S/4017/18/FL 30 Cootes Lane, new vehicle access – approved.

S/3673/18/FL 31 Cootes Lane, new dwelling – refused.

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## 19/021 ADVERTISING BOARDS AND BANNERS

Materials for new cafe signs were put on hold pending confirmation that the parish council is happy with the amount of signage in the village. *That the sign materials should be ordered and signs made was proposed by I Whitby, seconded and unanimously approved.*

The clerk will ask estate agents to remove their boards from the grass on Vermuyden Way corner and outside Hall Court, as this is parish council land.

- **ACTION: S Gyles to coordinate the new signs.**
- **ACTION: clerk to ask estate agents to remove boards from parish council land.**

## 19/022 OVER DAY CENTRE GRANT REQUEST

It was unanimously agreed to defer a decision about a grant to Over Day Centre pending the outcome and costs of the mobile warden scheme. In the meantime the council members would like to offer Over Day Centre a page to promote the centre in the Fen Drayton Focus.

- **ACTION: clerk to email Over Day Centre.**

## 19/023 FINANCES

An application has been sent to Lloyds to add S Gyles as a signatory.

## NOVEMBER/DECEMBER RECEIPTS & PAYMENTS

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
Jackie Isden	Wreath for war memorial		17.50	
Cambridgeshire ACRE	Payroll services		28.80	Y
FD village hall	Hire of meeting room		14.00	
Gillian Parrish	Clerk November pay		368.64	
Mr C Burns	Handyman November		495.99	
Play Inspection Company	Playground inspection		78.00	Y
Phil Christie	Donation received	20.00		
E.on	Pavilion electricity		42.66	Y
Cambridge BS	Interest	61.25		
Red Shoes	Payroll services		14.40	Y
Gillian Parrish	Clerk admin expenses		102.42	Y
Gillian Parrish	Clerk salary December		302.07	
Mr C Burns	Handyman December		240.00	
Fen Drayton Focus	Donation		300.00	
Mr H Webster	Weed killer for handyman		53.00	Y
HMRC	Payroll liabilities		262.60	

**Account balances (as of 15/01/19)**

Business account = £17,351.57

S106 = £5,685.24

Town Lands = £23,127.29

Cambridge B/S = £10,600.00

**Meeting closed** at 22.02. **Next meeting:** 18 February 2019 at 19.30 in the village hall.