

# FEN DRAYTON PARISH COUNCIL MINUTES

16 JANUARY 2023



## Present

Jackie Isden (chair), Roger Davies, Chris Gray, Sue Gyles.

District councillor: Sue Ellington

Parish clerk: Gill Parrish.

Members of public: 1

### PARISH COUNCIL GENERAL MEETING

*Opened at 19:30*

#### 23/001 APOLOGIES FOR ABSENCE

Peter Kiss, Mandy Smith, James Weeden.

#### 23/002 DECLARATIONS OF INTEREST None.

#### 23/003 MINUTES OF THE LAST MEETING

**RESOLVED:** the November meeting minutes were proposed, seconded and unanimously approved as correct with no amendments and signed by the chair.

#### 23/004 PUBLIC OPEN FORUM *opened at 19:33*

**Signs:** a resident asked about the dilapidated/half missing Fen Drayton sign on Swavesey Road and the Church Street road sign. The Fen Drayton sign was reported to Highways over a year ago. The clerk will chase up. The resident will chase up the Church Street sign, which a nearby resident took in for repair. **ACTION**

**MVAS:** is there a rota for moving around the village? The MVAS is moved to a different location in the village at monthly intervals. The MVAS detects vehicle speeds in both directions (although it only displays vehicles' speeds in one).

**Speed limit:** the resident asked about a 20 mph limit along Horse and Gate Street. The PC will look into this. **ACTION**

**Land in Middleton Way:** the resident asked about the status of the land where the old produce packing shed used to stand, which eventually became a manufacturing unit. The name of the planning document is Cambridge Growers. The resident also asked that Bidwells be informed that any HGVs using the entering/leaving the site must do so via the A1307 direct from Mill Road and not go through the village (as Bannolds and Stubbins do). **ACTION**

*The public forum closed at 19.45*

#### 23/005 COUNTY AND DISTRICT COUNCILLORS AND POLICE

**005/1 County councillor's report:** none received.

**005/2 District councillor's report: Local Plan –** SCDC is nearing the end of the consultation (deadline 20/01/2023). New documentation shows a new housing increasing from 42K to 57K, the vast majority of which will be on 18 major sites, eg Waterbeach and Marshalls. The remaining 8K is undesignated. There is no mention of infrastructure, eg schools and GP surgeries, which were supposed to be included first. Some reports state there is not enough water for the number of houses, but this is being looked at again. However, there is no mention of sewage treatment capacity. There are no figures about how many properties will be affordable, or the split between Cambridge City/South Cambs. The allocated parking is just one space per property.

**005/3 Police matters/crime report:** none received.

## **23/006 UPDATES/ACTIONS FROM PREVIOUS MEETINGS** *(or see agenda item).*

(19/133) Greenways project – no further update.

(21/044) Pavilion update – J Isden is still waiting to hear if a pre-planning application is needed for the Mac container. The football club has drafted a flyer about the plans for the new pavilion to be distributed to village households for the PC. J Isden will meet with the football club to finalise the text. The PC hopes to promote this at the February community cafe as well as at home football matches. **ACTION**

(22/035) Flood defence update – a meeting of volunteers took place alongside the community cafe on 14 January. J Weeden gave a presentation about the flood procedures and familiarised the volunteers with the PC's flood defence equipment. The flood group would like two signs saying 'Fen Drayton High Street closed due to flooding', to be positioned at the top of Mill Road and by the old vicarage, to prevent cars attempting to drive through floodwater. The clerk will liaise with Highways. **ACTION**

(22/106/5) Plantation benches. The grass area in The Plantation is owned by SCDC. The clerk will follow up with Sean Gentle at SCDC. **ACTION**

(22/123) Street lighting energy update – R Davies has been looking, with help from SCDC, to reduce the number of MPANs. This issue is also affecting other villages, so a meeting has been requested with UKPN hosted by SCDC. The PC is also seeking a quote from a new electricity supplier to see if it can obtain lower prices.

(22/107/2) Town Lands support grant update – council members were unanimously in favour of promoting the Town Lands grant again this month. Clerk to update and order new flyers (to be distributed to all village households with the pavilion flyer). **ACTION**

(22/133) ZCC free trees offer – the trees should be delivered in early February.

(22/134/2) Overgrowing hedges in Cootes Lane – the clerk has written to the owners of a property in Cootes Lane and the Cootes Court management company.

## **23/007 CORRESPONDENCE RECEIVED**

09/12/22 Email from Highways re S106 funding from the Northstowe development.

22/12/22 Email from Play Inspection Co with playground inspection report.

## **23/008 VILLAGE MAINTENANCE**

23/008/1 Platinum jubilee cherry trees: mulching is in hand with the village handyman.

23/008/2 Handyman report: the handyman and J Isden will do a village walk to ascertain what needs to be done.

23/008/3 RH Landscapes cut the verges on 9 December

23/008/4 **RESOLVED:** council members unanimously approved cutting the football field hedge annually and monitoring the state of the ditch around the field, which was last cleared in 2021.

## **23/009 HANDYMAN**

23/009/1 **RESOLVED:** council members unanimously agreed to the handyman's request for new harness for the hedge cutter and a brush attachment for the Stihl.

23/009/2 **RESOLVED:** council members unanimously approved increasing the handyman's hourly rate.

## **23/010 ANNUAL PLAYGROUND INSPECTION**

**RESOLVED:** council members unanimously approved Caloo's quotation of £595 + VAT to carry out the actions required to the aerial runway in the inspection report. **ACTION**

## 23/011 LHI (NORTHSTOWE S106)

Highways has informed parishes of their allocated funds for traffic calming measures. The clerk will liaise with Highways about improvements to the narrow bridge on Cambridge Road (perhaps extending the 30 mph limit), to slow traffic entering Honey Hill and a possible 20 mph limit on Horse and Gate Street as a safety measure along a narrow road with houses fronting onto it. **ACTION**

## 23/012 VILLAGE TRAFFIC CALMING

23/012/1 Responsibility for downloading and reporting information from the MVAS – the chair will ask P Kiss if he can take this on. **ACTION**

23/012/2 Speedwatch will recommence in February. Volunteer numbers are dwindling.

## 23/013 VILLAGE MAGAZINE

Nobody has yet stepped up to take over the Fen Drayton Focus.

## 23/014 FINANCE

014/1 The forecast 2022/23 operating costs are on budget and the one-off costs, eg replacing the football field fence, are expected to show a saving. For 2023/24 budget, operating costs are expected to increase by 10% because of inflation with no increase in one off costs. **RESOLVED:** council members unanimously approved the year end estimate and the 2023/4 budget, which includes a includes £3.60 per annum increase on Band D properties in the precept rate.

014/2 **RESOLVED:** council members unanimously approved the November/December receipts and payments – see Appendix 1.

014/3 Account balances (as at 10/01/23)

- Business account = £28,395.44
- S106 account = £9.75
- Town Lands account = £26,983.62
- Cambridge B/S = £13,600.00

## 23/010 2023/4 PRECEPT

**RESOLVED:** council members unanimously approved a precept request of £29,600. Clerk to submit to SCDC. **ACTION**

## 23/011 NEW PLANNING APPLICATIONS

22/04655/HFUL (amendments): 28 The Orchard, single-storey residential annexe to rear.

22/05412/HFUL (amendments): r/o 27 Cootes Lane, single storey side and rear extensions (see 21/00275/FUL).

## 23/012 MEETINGS

Next full council meeting: 20 February 2023.

*Meeting closed at 21.33*

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## APPENDIX 1

### November/December receipts and payments

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
Opus Energy	Street lighting		170.73	Y
Fen Drayton village hall	Meeting room hire		19.25	
G Parrish	November pay		478.13	
G Parrish	Admin expenses		405.30	Y
C Burns	November handyman		630.00	
eon	Pavilion electricity		61.92	Y
eon	Pavilion electricity		25.95	Y
G Parrish	Admin expenses		64.89	Y
RH Landscapes	Grass cutting		258.00	Y
J Weeden	Christmas tree + lights		167.98	Y
Opus	Street lighting		141.40	Y
Cambridge Building Soc	Interest	92.52		
G Parrish	December pay		373.32	
HMRC	Payroll liability		323.40	
C Burns	December handyman		270.00	
Play Inspection Co	Playground inspection		87.54	Y
Red Shoes	Payroll services		46.80	Y
S Barnett	Hedge cut - football field		576.00	Y