

# 19 June 2014 Fen Drayton Parish Council

## Minutes

### Present:

*Council members:* Harry Webster (chair), Jackie Isden, Verity Lawless, Derek Robinson, Andrew Webb, Ian Whitby

*South Cambridgeshire district councillor:* Nick Wright

*Parish Clerk:* Gill Parrish

### PARISH COUNCIL OPEN FORUM

Opened and closed at 19.33 as no members of the public were present.

### ANNUAL PARISH COUNCIL MEETING

**696. Nomination of chair for forthcoming year.** H Webster was proposed by J Isden and seconded by I Whitby, all in favour. H Webster accepted.

**697. Nomination of vice-chair:** J Isden was proposed by H Webster and seconded by Derek Robinson. J Isden accepted.

**698. Signing off 2013-4 accounts.** The accounts were signed by the chairman as being a true and accurate record of the monies spent and received by Fen Drayton Parish Council in the financial year 2013-14. Proposed as correct by H Webster and seconded by D Robinson; all in favour.

### PARISH COUNCIL MEETING

Opened at 7.50. The chair welcomed V Lawless to the parish council.

Agenda item	Action to be taken
<b>699. Apologies for absence:</b> M Smith, D Cross, J Christie, T Baugh, M Howell.	
<b>700. Declarations of members' interest:</b> None declared.	
<b>701. Councillors' reports</b> <b>Cllr Wright</b> <b>Community Chest:</b> two applications being considered: £1,500 for the village hall (granted) and £1,500 for the war memorial refurbishment. <b>Planning:</b> A14 consultation has finished; the upgrade is scheduled for completion by the end of 2016. Stubbins appeal: full planning permission has been granted by SCDC. <b>Superfast broadband in Fen Drayton</b> Cllr Wright will look into it and update the clerk. <b>The bund:</b> Cllr Wright will chase progress on this. The bund is due for completion in autumn this year.	
<b>702. Minutes of previous meeting</b> One amendment was made to item 685 of the May minutes – change of name from A Webb to D Robinson. The amended minutes were proposed as correct by I Whitby, seconded by A Webb; all in favour.	

# 19 June 2014 Fen Drayton Parish Council

## Minutes

### 703. Actions from previous meeting

(659) Due to holiday absences in July the village meeting will now be held in the early autumn, ideally 22 September. Items for the agenda will include reports from the county and district councillors and suggested topics were: the A14 upgrade, local transport, village flood defences, the war memorial refurbishment, the village hall and the Enclosure Act restoration.

Clerk to rebook village hall.

(676) Local transport (filter buses to busway). Cllr Smith is due to attend a meeting on 24 June in Cambourne.

(684) Lock-up renovation – see item 708.

(686) S016 allocation of funds – see 705 and 707.

(688) H Webster and the Fen Drayton Lions agreed that £25 per game would be an appropriate amount to charge clubs from outside the village for use of the recreation field and pavilion. The grant from Sport England application is still being discussed.

(689) New dog-waste bin – see 707.

(689) Drain clearing is scheduled to take place in July.

(671) H Webster and D Robinson replenished the soil around the base of the war memorial.

(690) Estate agents' sale boards were removed from around the lock-up by 11 May.

Clerk to email councillors again.

(691) Joseph Ellis Foundation Trust – so far nobody has expressed interest in being the village representative.

### 704. Correspondence received

- Thank you from Anna Norden on behalf of the 10K run committee.
- Two complaints about overgrown footpaths in the Springhill area.
- From SCDC planning department: P Fox appeal now withdrawn.
- Email from CCC on 13/6 re drains (see Maintenance - 707)
- Consultation request (see Planning - 710)
- Local Highway Improvement Initiative - small grants available. This will be put on the July meeting agenda.
- eCops email (12/6) re members of the public can request a speed check or set up a volunteer group to carry out checks (see 711).

Clerk to follow up.

### 705. S106 allocation of funds

H Webster has researched what S106 monies may be spent on. There is no definitive list on what is permissible but in general it covers open space provision and maintenance of playing fields. If in doubt the parish council could check that a particular project is acceptable with the developer.

# 19 June 2014 Fen Drayton Parish Council

## Minutes

### 706. Overgrown footpaths

Complaints have been received about overgrown footpaths around Springhill. Footpaths 9 and 13 and also Daintrees Road (footpath 11) have been reported to CCC. Also Mill Road/Cootes Lane (no 27), Horse and Gate Street (opposite the pub) need cutting back.

- Clerk to report Mill Road hedges to County Council.

### 707. Maintenance

- A new dog-waste bin has been sited next to the lamppost on High Street opposite Cootes Lane.
- A new mower has been purchased for the village handyman.
- Playground inspection has been booked for July with The Play Inspection Company. The swings need to be painted prior to the inspection.
- The new lawnmower is to be added to the insurance schedule.

- Clerk to arrange bin emptying with CCC.
- J Isden to follow up with handyman.
- Clerk to deal.

### 708. Village lock-up

The handyman will be asked to supply a quotation for exterior renovations only (repainting doors and repair roof flashing etc).

- J Isden to liaise with handyman.

### 709. Parish council logo

A logo was selected from a range of three designs supplied by local design company Frank & Creative.

### 710. Planning applications

#### **Consultation request:**

S/0464/14/CW Inert waste processing operation: 1 Mill Road, Fen Drayton CB24 4ST. As there have been no objections received by the parish council, none have been raised to SCDC against the continuing of the operation.

#### **New applications:**

S/1229/14/FL – 30 The Plantation: ground floor extension.

#### **Decisions:**

Approved 17/6/2014 A/0941/14/FL – Mariposa House: barn conversion to residential dwelling.

### 711. Local crime/PCSO

- The lock-up was vandalised between 15 and 17 June and one new padlock removed. There is nothing of value in the lock-up so nothing was stolen
- Website for requesting speed checks:  
<https://docs.google.com/forms/d/14IRTjifW57MzX7kxbBrAH9VJkb7i69Mv2TenifVib3M/viewform?c=0&w=1>

# 19 June 2014 Fen Drayton Parish Council

## Minutes

### 694. Finances

- The internal auditor, Bob Williams, has signed off the annual return. It is due at the external auditors by 23 June.
- VAT refund claim for 2013/4 of £1016.18 has been submitted to HMRC.

Clerk to send annual return to external auditor.

APRIL EXPENDITURE	Chq no	Receipts	Payments	VAT
Village hall rental	1206		102.50	
e-on (pavilion electricity)	1207		11.50	Y
Came & Co (insurance)	1208		562.87	
CGM (grass cutting) inv 5178	1209		413.40	Y
Handyman (C Burns) April	1210		471.98	
Clerk May salary	1211		269.93	

The May expenditure was proposed as correct by I Whitby and seconded by A Webb; all in favour.

**Meeting closed at 21.30.**

Next meeting: 31 July at 19.30 in the village hall.