

FEN DRAYTON PARISH COUNCIL MINUTES

9 SEPTEMBER 2015



Present

Harry Webster (chair), Judith Christie, Chris Gray, Richard Lewis
District councillor: Nick Wright
Parish clerk: Gill Parrish
Members of the public: 5

PARISH COUNCIL MEETING

Opened at 19.30.

Owing to police work commitments, PCSO Baugh had to leave at 19.50, so item 859 was brought forward to 19.30.

859. LOCAL CRIME/PCSO

Six crimes were reported in Fen Drayton over the past three months: a break-in and theft at business premises in Huntingdon Road, two pedal cycles stolen from the guided bus stop, a registration plate removed from a vehicle The Plantation and an exhibition trailer stolen from the main car park and a picnic table vandalised in the nature reserve.

PCSO Baugh advised that a Modern Day Slavery summit is being held on 17 October. Its main objective is to raise awareness and advise on how to identify possible cases of slavery. He would like a resident of Fen Drayton to attend.

General meeting closed at 19.36.

PARISH COUNCIL OPEN FORUM

Opened at 19.36

Five residents of Horse and Gate Street were present to highlight the problems caused by HCV traffic in the street especially in view of the A14 upgrade. A14 construction traffic will not come through the village, but non-construction HCVs may still use Fen Drayton as a rat-run when there are hold-ups on the A14. The possibility of a weight restriction was discussed, with a view to it being funded by the LHI (see item 864). A weight restriction would require evidence from residents, such as proof of damage to property caused by HCVs and a survey of HCV numbers. Cllr Wright advised that it is likely that the parish council would have to fund this itself due to lack of county council funds.

The chair has recently written to all residents of Horse and Gate Street. So far three replies have been received.

Open forum closed at 20.00.

PARISH COUNCIL MEETING

Reopened at 19.30.

FEN DRAYTON PARISH COUNCIL MINUTES

9 SEPTEMBER 2015



856. APOLOGIES FOR ABSENCE

Received from J Isden, V Hartop, I Whitby, M Smith and M Howell.

857. DECLARATIONS OF MEMBERS' INTERESTS

J Christie declared an interest in item 864.

858. COUNCILLORS' REPORTS

District councillor's report:

N Wright: last week the government abolished the sustainable living code (up to code 6). Planners are still requiring a high level of design for buildings on old LSA land.

The bund is now complete. Cllr Wright will chase up the compensation due to a local farmer.

860. MINUTES OF THE LAST MEETING

- R Lewis, seconded by C Gray, proposed the June minutes as correct. All in favour.

861. ACTIONS/UPDATES FROM PREVIOUS MEETINGS

768. HGV restrictions through the village. Waiting for more responses to the letter from the chair to residents of Horse and Gate Street to come through. The chair to continue dealing.

822. CAPALC. The parish council has subscribed. Two councillors have been on training courses.

849. See 863.

850. See 865.

851. Chestnut tree in Daintrees Road: J Christie to ask Atlas to assess when next in the village.

851. Illegible warning sign at the top of Cootes Lane. R Lewis has had this cleaned.

851. Poor state of Holywell Ferry Road by the playing field. Reported to Highways by the clerk on 29 June ref NM-95267.

- **ACTION: J Christie to ask Atlas to assess chestnut tree in Daintrees Road.**

862. CORRESPONDENCE RECEIVED

1. 07/07 Email from CAMRA about listing the Three Tuns as an ACV.
2. 15/07 LHI (Local Highways Improvement) scheme – see 864
3. 28/07 Letter from inspector to joint councils. See 8.
4. 06/08 Letter from SCDC planning re new appointment system.
5. 18/08 Proposed move to all out elections.
6. 28/08 NHS CCG letter re NEPTS (non-emergency patient transport system).
7. 01/09 SoCG letter from Highways.
8. 01/09 LDF letter – joint councils' response to planning inspector. See 3.
9. 02/09 Email from a parishioner about the dead willow in Vermuyden Way.
10. 07-09/09 Emails from three residents in response to letter from HW about HCV traffic in Horse and Gate St.

- **ACTION: (1) clerk to investigate listing the Three Tuns as an ACV.**
- **ACTION: (7) chair to respond**

863. VILLAGE LANDSCAPING/TREES/MAINTENANCE

Tree safety: Fen Drayton has no tree wardens. The handyman checks the village trees. Having a tree warden will be discussed again next month. In the meantime councillors and the clerk will ask around to see if anyone is interested in the position.

J Christie proposed, seconded by C Gray, that another dog waste bin be purchased by the clerk from Glasdons (£84 + VAT) to be positioned near the lock-up.

VERMUYDEN WAY/COOTES LANE CORNER: the council now has a quotation from P Larter of £1100 + VAT for clearing, levelling and grassing the area and retaining existing viable trees and shrubs. A planted or rock border will be put in to prevent cars parking on the grass.

C Gray, seconded by R Lewis, proposed to accept P Larter's quotation; all in favour.

Atlas has quoted for removing the dead willow in Vermuyden Way (£580 + VAT) and three dead elms by the village hall entrance (£680 + VAT). Accepting the quotations from Atlas was proposed by R Lewis and seconded by C Gray; all in favour.

- **ACTION: J Christie to progress landscaping of Cootes Lane corner.**
- **ACTION: Clerk to purchase dog waste bin.**

864. LOCAL HIGHWAYS IMPROVEMENT (LHI) SCHEME

LHI guidance notes were forwarded to all councillors by email on 16 July. The cut off date for the scheme is 2 November. The parish council will apply for funding for a weight restriction in Horse and Gate Street via the LHI scheme in the first place.

- **ACTION: H Webster to continue to deal.**

865. FOOTBALL FUNDING/PAVILION

J Isden has met with the Fen Drayton Lions football club. Three options: replace the pavilion with a new wood structure; replace with a purpose built unit (such as a MAC) or continue to repair as necessary. C Gray contacted the Football Foundation and found a contact, Alan Lamb, for free advice on the pavilion/funding, which she will follow up.

- **ACTION: C Gray to contact Alan Lamb.**

866. A14 UPDATE

Letter received on 7 September confirmed that access to the Town Lands field would be provided. There will be no bridge over the A14 to Conington. There will be no funds available for traffic calming in the village. The county council deals with weight restriction issues.

867. NOTICE BOARD/VILLAGE NEWSLETTER

Complaints have been received about the lack of a notice board at the Mill Road end of the village. An alternative could be an electronic newsletter available online.

- **ACTION: clerk to investigate online newsletter.**

Complaints have also been made about the lack of space on the notice board at the junction of High Street and Cootes Lane. The clerk will print out a guidance notice to go on the board banning notices larger than A4.

- **ACTION: clerk to put guidance note on the village notice board.**

FEN DRAYTON PARISH COUNCIL MINUTES

9 SEPTEMBER 2015



868. PARKING

H Webster attended the Histon Sector Panel Meeting on 5/8/2015 where the policing of parking problems was discussed.

A complaint about parking in College Farm Court was emailed to the parish council but representatives did not attend the meeting so no further action was taken.

869. PLANNING

New applications:

S/2056/15/FL RSPB car park Holywell Ferry Road – timber building

S/1679/15/VC adj 7 Mill Road (S/1764/12), removal of Code 6 requirement.

S/1819/15 VC 29 Cootes Lane (S/2020/14), removal of Code 6 requirement – *now withdrawn*

Approved/no objections:

06/08 S/1594/15/FL fishing lake, Mill Road - retention of implement store – no objections.

Refused: previously refused S/1157/15/OL was an error after a phone call from SCDC planning that referred to 4a Mill Road, not 40a Middleton Way.

SCDC decision notices:

6 Mill Road - new build dwelling – APPROVED

24/8 S/0507/15/FL Honey Hill/Cambridge Rd agricultural storage building – REFUSED

870. FINANCE

The Town Lands Rent Review is due on 29 September 2016. The parish council has to serve notice to the tenant by 26 September 2015 and then follow up with a proposal of a rent increase in the middle of next year. Advice has been taken from a land agent, whose fees are £125 plus VAT. H Webster, seconded by J Christie, proposed that these should be accepted. All in favour.

Charges for sale of enclosure maps. Nine orders have been received. J Christie has received a quotation for £129 for 10 copies. J Christie, seconded by C Gray, proposed to go ahead with the order as quoted. All in favour.

- **ACTION: J Christie to order copies of the enclosure map.**

In the light of previous problems (also experienced by other parish and town councils) the clerk suggested changing banks to gain online services to facilitate cheque authorization, adding signatories, etc. The clerk will investigate alternatives and report back next month.

- **ACTION: clerk to investigate alternative banking services.**

A £20 donation was received from Cambridge Rugby Club.

A new contract for the parish council phone has been taken out at £7 pm (it was previously £10 pm).

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9 SEPTEMBER 2015



<i>JUNE/JULY TRANSACTIONS</i>	<i>Chq no</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
Atlas (felling trees in Vermuyden Way)	1271		744.00	Y
J Christie (trees for Hall Court)	1272		84.45	
Handyman (April)	1273		425.99	
Clerk salary (April)	1274		304.25	
e-on (pavilion)	1275		35.51	Y
Broker Network (Came & Co)	1276		552.77	
CGM grass cutting April	1277		620.10	Y
Cambridge Water (pavilion)	1278		37.50	
CAPALC membership	1279		269.44	
Clerk salary (May)	1280		258.17	
Handyman (May)	1281		497.59	
CGM grass cutting May	1282		413.40	Y
Clerk expenses	1283		92.45	
Cheque stopped (lost by SCDC)	1284		0.00	
CGM grass cutting June	1285		206.70	Y
Handyman (June)	1286		430.99	
Clerk salary (June)	1287		314.84	
HMRC (Apr-July)	1288		219.20	
Cambridgeshire ACRE	1289		36.00	Y
CGM July	1290		206.70	Y
Clerk salary (July)	1291		222.11	
Royal Mail (PO Box annual rental)	1292		252.00	Y
SCDC election fees - replaced 1284	1293		135.00	
Handyman (July)	1294		520.00	
e-on (pavilion)	1295		33.51	Y
Cambridge Rugby Club		20.00		
Handyman (August)	1296		416.00	
Clerk (August)	1297		196.67	

- Business account balance = £9555
- S106 account balance = £4937
- Town Lands account balance = £6605

Meeting closed at 22.10
Next meeting: 15 October 2015.