

2 April 2014 - Fen Drayton Parish Council

Minutes

Present:

Harry Webster (chair), Judith Christie, Jackie Isden, Brian Marshall, Derek Robinson, Ian Whitby

Parish Clerk: Gill Parrish

County councillor: Mandy Smith

South Cambridgeshire district councillors: Mark, Howell, Nick Wright

PCSO: Tom Baugh

Members of the public: 7

PARISH COUNCIL OPEN FORUM

Mrs P Storer and Mrs J Hays requested funds for the pre-school as outlined in a letter of 4 March.

Mrs F des Rosiers answered questions about the planning application for a house at Daintrees Farm.

Mr M Attle outlined plans for tea rooms and associated facilities at Bannolds.

Mrs A Norden updated the parish council on the Fun Run on 4 May and requested 20 parking spaces for stewards in the playing field – permission was given. In the event of the playing field being flooded, Mr Attle and Mrs des Rosiers kindly offered the use of their land for parking. Stubbins' land is also available, courtesy of the new manager.

The public forum closed at 20.10.

PARISH COUNCIL MEETING

Agenda item	Action to be taken
664. Apologies for absence D Cross, A Webb.	
665. Declarations of interest None declared.	
666. Councillors' reports Cllr Smith: currently working on Community Structure and will update at the May meeting and Health Scrutiny – improving services for older people in the community. The drains in Cootes Lane are due to be cleared this month. Busway lighting at Fen Drayton and the proposed cycle path is still under discussion. Cllr Smith is meeting with a representative of the SCDC footpaths department on 4 April and will try to get something done about Holywell Ferry Road then. Cllr Wright: The first parish liaison meeting with Stubbins and the residents of Oaktree Road has taken place. A new manager is living on site and is hoping to advertise locally for workers. The Local Plan has been approved by the district councillors and submitted for independent examination to the Secretary of State for Communities and Local Government via the Planning	

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Inspectorate. It will protect Fen Drayton from unwanted development. The government is backing a deal which could unlock one £billion of investment for the Greater Cambridge area. The Chancellor of the Exchequer announced a grant of up to £500 million through a GainShare Deal that aims to secure hundreds of millions of pounds of additional funding for investment in transport infrastructure to support high quality economic and housing growth over the coming decades.

Cllr Howell: SCDC has had 75% of its homeless budget cut and is taking a tougher line on housing. Only residentially-qualified applicants or vulnerable people will be helped. SCDC has purchased 10 houses as temporary accommodation to save B&B bills.

667. Minutes of previous meeting

The minutes of the February meeting were proposed as correct by B Marshall, seconded by D Robinson, all in favour. Signed by H Webster, chair.

668. Actions from previous meeting

New dog waste bin (634) The handyman will put up the bin near the entrance to the public footpath to Conington. **New litter bin:** has been positioned at the side of the bus shelter in Cootes Lane.

J Isden to check progress with the handyman.

War memorial repairs (634) the History Society, liaising with A Webb is applying for a Community Chest grant. The clerk will send documents required for the application to A Webb for the History Society.

Clerk to liaise with A Webb.

Meeting attendance form (637) The clerk now has software for a meeting dates form and should complete this before the next meeting.

Clerk to deal.

Hall Court trees (639) Atlas has cleared the vegetation from Hall Court as planned. A window in Hall Court was chipped while work was ongoing. The handyman will investigate and quote for repair.

J Christie/J Isden to liaise with Atlas.

Lock-up maintenance (645) H Webster met with the handyman to discuss repairs and is now waiting for a quotation. Handyman also to quote for supplying new locks.

H Webster /clerk to liaise with the handyman.

Precept (653) The amount requested - £16,600 – was accepted.

669. Correspondence received

- 1) Letter from pre-school requesting funds. To be dealt with under item 671.
- 2) Complaint about dog fouling. See item 675.
- 3) Email from CCC: main Park and Ride car park charging £1 for 18 hours.

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4) Email from a Vermuyden Way resident re damage to plants in garden by Atlas while they were working on Hall Court/footpath. Now resolved.
5) Questionnaire from Highways Agency about the field adjoining the A14 (OS map ref TL3367), which will be affected by the A14 improvements.
6) Letter and audit forms from PK Littlejohn (external auditors) advising the parish council's annual return is due to be submitted by 9 June. B Marshall reminded the council that the final accounts have to be inspected by the internal auditor, Bob Williams, before being sent to PK Littlejohn. H Webster said he would speak to Mr Williams about this.

H Webster to speak to Mr Williams.

670. S106 allocation of funds Items proposed for consideration:

- Vermuyden Way and Hall Court: landscaping/garden
- Purchase of a mower for the handyman to maintain the open space being created
- Construction of disabled access at the church gate
- Purchase of playground equipment (not necessarily this year)
- Provision of tarmac disabled parking bays at the village hall.

B Marshall was asked to find out whether S106 money could be used for the above. S106 procedures have changed. D Robinson to investigate.

B Marshall and D Robinson to deal with S106 queries.

671. Pre-school request for funding After a discussion about how the pre-school could be helped, a one-off donation of £1,000 from Town Lands was proposed by I Whitby and seconded by D Robinson; all in favour.

H Webster to inform the pre-school.

672. Maintenance

- A three-year grass-cutting contract has been signed with CGM.
- Urgent internal pavilion repairs (replacement of stopcock and a rotten wall board) were carried out by AA Taylor.
- The fence behind the playing field, which was removed for the bund construction, has now been replaced.
- A mattress that has been dumped behind the tennis courts has been reported to SCDC.

673. Planning applications Summary of recent planning applications.

Results:

S/0102/14/FL Stubbins – retention of prototype solar greenhouse. GRANTED.

S/0112/14/FL Middleton Way – erection of tool store. GRANTED.

S/0130/14/FL Mariposa House – conversion of barn to residence. REFUSED.

Pending:

S/0508/14/FL The Lodge – annexe change of use: short-term letting.

S/0581/14/FL Daintrees Farm – new build/eco house.

S/2713/13/FL Bannolds – tea rooms.

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674. Local crime/PCSO T Baugh was present at the meeting while on duty and was called away at 20.00. School children have been seen spitting on cars in The Plantation. This has been reported to Swavesey Village College. The wooden post by lock-up was removed/stolen around 1/4/2014. The council will replace the post when required.

675. Dog fouling In view of complaints from villagers action needs to be taken. The clerk will email Chris Bradham at SCDC for advice and posters. H Webster asked that this be put on the agenda for the village meeting in July.

Clerk to liaise with SCDC.

676. Local transport Local shuttle bus service: Cllr Smith and the clerk attended a meeting with other local parish clerks and Paul Nelson, Passenger Transport Manager, Cambs County Council, about provision of a local shuttle bus service to link with the guided bus. Mr Nelson will look into what could be done and report back.

Clerk to forward meeting report to all councillors.

677. Parish council website Clerk to investigate free websites (BT?) and also designs for a Fen Drayton Parish Council logo.

Clerk to deal.

678. Fen Drayton 10K/Fun Run B Marshall reported some inconsiderate parking in Cootes Lane caused problems in 2013, despite the endeavours of the marshalls. The organisers are aware. FDPC will monitor feedback.

679. Finances

Invoices: half-yearly Town Lands rent was invoiced on 25 March.

Expenditure:

A A Taylor (pavilion roof repair)	2678.00	
Clerk mobile phone (11/13-02/14)	40.00	
Glasdons (litter and dog waste bins)	492.67	Yes
e-on (pavilion)	14.26	Yes
Handyman (February)	260.00	
Clerk (February)	242.75	

From Town Lands account:

A A Taylor (pavilion: replace stopcock)	76.00
A A Taylor (pavilion: replace rotten board)	287.00

Proposed as correct by B Marshall, seconded by D Cross; all in favour.

Meeting Closed at 21.55. Next meeting: 7 May at 19.30 in the village hall.