

FEN DRAYTON PARISH COUNCIL MINUTES

22 OCTOBER 2018



Present

J Isden (chair), J Christie, R Davies, C Gray, S Gyles, J Weeden, I Whitby
County Councillor: Mandy Smith District councillor: Sue Ellington
Parish clerk: Gill Parrish Members of the public: 2

PARISH COUNCIL OPEN FORUM *Opened at 19.30.*

Various matters: a resident has written to SCDC about the chicken farm reconstruction but had no reply. He also mentioned that Hilton carried out a two-week Speedwatch that was assisted by a trainee police officer at night. Concerning the mineral site proposal, the resident pointed out that lorries using the RSPB road would clash with the Swavesey VC school buses.

College Farm Court parking problems: a resident from College Farm Court advised that not all its residents were aware of the proposals previously put forward to the PC. The PC had thought that there was consensus among the residents, but it appears that this is not the case. The clerk will email the resident with information previously sent out. The PC offered to attend a meeting with the residents at the village hall to help resolve the issues.

- **ACTION: clerk to email information as noted above.**

PARISH COUNCIL GENERAL MEETING *Opened at 19.40*

18/1276 APOLOGIES FOR ABSENCE S Pinner

18/1277 DECLARATIONS OF INTEREST J Christie 18/1290.

18/1278 COUNCILLORS' REPORTS

Cllr Sue Ellington (SCDC)

the Local Plan has been adopted. The climate change committee is to introduce new strategies to reduce the effects of climate change. The Brexit committee is supporting a second referendum.

Cllr Mandy Smith (CCC)

The Mill Road potholes have been repaired. The streetlights on Mill Road are SCDC's responsibility. Mill Road speed limit should be 30 mph but this would require a TRO – Cllr Smith following this up. Luminosity being checked by LHO.

Cllr Smith will also chase up:

Line repainting at the mini-roundabout by the pub (clerk has chased several times).

Greenways cycle path: Mike Davies has not replied to an update request from J Isden. Fen Drayton was not included in the consultation due in September.

18/1279 LOCAL CRIME/PCSO – none.

18/1280 MINUTES OF THE LAST MEETING

The September minutes were unanimously approved with no amendments (CG/IW).

18/1281 ACTIONS FROM PREVIOUS MEETING/S

(18/1262) quotations for a base for the bench: still to be obtained.

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- (18/1262) Speedwatch – S Gyles hopes to hold a training session on 3 September, plus some live monitoring. RD will collect the Speedwatch data to upload.
- (18/1265) Caloo has now cleared away the rubbish left on the village hall field.
- (18/1265) Meeting with LHO re moving the Fen Drayton sign – see item 1287.
- (18/1265) Fly tipping reported, but handyman removed it.
- (18/1266) Pavilion building costs – see item 1284.
- (18/1267) Meeting with bpha – see 1285
- (18/1268) Compensation for A14 damage by HGVs: individual house owners should claim via their house insurance. M Smith confirmed that CCC would restore roadways and drains to their original state after the A14 work has been completed.
- (18/1269) PC's social media presence – see item 1288.
- (18/1270) Meeting dates for 2019 – to be sent out ASAP.
- (18/1271) Town Lands covenant – see item 1289.

- **ACTION: clerk to obtain quotations for a base for the bench.**
- **ACTION: S Gyles to organise first Speedwatch session for 3 November.**
- **ACTION: clerk to send out 2019 meeting dates.**

18/1282 CORRESPONDENCE RECEIVED

- 1) Email from R Close re height of new A14.
- 2) Letter from Ian (acting chair) to Bob Pettipher re above
- 3) Reply from Bob Pettipher.

When the A14 is closed, could diversion signs could be positioned further to the south so traffic uses Cambridge Road and Fen Drayton Road, rather than going through the village?

- **ACTION: I Whitby to email Bob Pettipher about moving diversion signs.**

18/1284 MAINTENANCE, & GRASS CUTTING CONTRACT 2019 (clerk)

Long-term grass-cutting contractor for 2019

It was unanimously agreed to give Hamills the 2019 grass-cutting contract (IW/RD).

The handyman will replace the roundabout and swing seats before the playground inspection.

Tree survey – it was agreed that this should be carried out on an annual basis, preferably by a knowledgeable volunteer. J Weeden suggested a villager who would be suitable and will ask him if he is interested in helping out.

Look into costs of cutting verges instead of the council.

- **ACTION: J Weeden to speak to his contact about being a tree warden.**
- **ACTION: Clerk to investigate costs of cutting verges.**

18/1284 PAVILION UPDATE

The pavilion estimate came out at nearly £101k. The football club would give their labour free of charge. Lewis will provide a more comprehensive estimate ASAP.

- **ACTION: C Gray to obtain comprehensive building costs.**

18/1285 AFFORDABLE HOUSING UPDATE

At a meeting on 16 October with James Edge (bpha), Mark Deas (Cambridgeshire ACRE) Uzma Ali (SCDC), Tony Welland (The Design Partnership) and Jackie Isden and Roger Davies from the

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parish council, the next steps in the affordable housing proposal were outlined. The clerk took minutes and R Davies and the clerk prepared a report of the meeting that was distributed to all council members. *It was proposed and seconded and all council members present unanimously supported continuing with the affordable housing scheme (CG/IW).*

J Isden will email SCDC about getting S106 money from the affordable housing development.

- **ACTION: clerk to send letter confirming support to James Edge.**
- **ACTION: J Isden to email SCDC about S106.**

18/1286 PROPOSED SWAVESEY MINERAL EXTRACTION

Swavesey PC is against the proposed mineral extraction scheme at Friesland Farm. RSPB is non-committal at this stage. Fen Drayton PC will send its comments to SCDC planning by the cut off deadline of 31 October. Clerk to draft letter to be approved by the council members.

- **ACTION: clerk to draft comments on the mineral extraction scheme.**

18/1287 MOVING THE FEN DRAYTON SIGN (CG, SG, clerk)

Following a site meeting with the local highways officer a site for repositioning the sign was identified in Mill Road at a cost of around £800.

It was unanimously agreed that the PC should move the Fen Drayton sign (SG/CG).

No permanent fixtures are allowed on roadside verges without Highways approval. S Gyles will speak to the LHO about permanent holes for posts for the community cafe advertising boards. Don Edwards has obtained costs for long-lasting community cafe signs. These are quite expensive, so he will look in more detail at prices/discounts. S Gyles to see if she can get sponsors to help with the cost of the signs.

- **ACTION: S Gyles to speak to LHO and look into sponsors for new signs.**

18/1288 PC WEBSITE AND SOCIAL MEDIA (SP/JW)

J Weeden advised that the PC needs its own Facebook account, as the existing village site is not public. Two people would be needed to administer it. J Weeden volunteered and will ask S Pinner. *It was unanimously agreed that the PC should set up a Facebook account (CG/JC).*

- **ACTION: J Weeden to coordinate setting up the PC Facebook account.**

18/1289 TOWN LANDS/FUNDS

A sub-committee (J Christie, R Davies and S Gyles) will look into the renewal of the Town Lands objectives. The signatories need updating following the resignation of H Webster.

- **ACTION: J Christie, R Davies and S Gyles to meet to discuss the Town Lands.**

18/1290 ST MARY'S COMMUNITY SPACE

The PCC needs to know what the village wants from the church. A survey of villagers' opinions could be carried out, possibly in conjunction with a local plan survey. Item to be put on the November agenda. *The PC unanimously agreed to support the church (CG/JW).*

18/1291 DISBURSEMENT OF COMMUNITY CAFE PROFITS

Moved to November agenda due to lack of time.

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18/1292 PLANNING

New applications: none

Approved/no objections by PC:

S/2739/18/FL 13 Cootes Lane, new dwelling

S/2718/18/FL r/o 41 Middleton Way, new dwelling

S/3260/18/FL r/o 27 Cootes Lane, new dwelling

Queried by PC (fire resistance of cladding):

S/3064/18/FL 9 The Orchard, new exterior insulation

S/3073/18/FL 11 The Orchard, new exterior insulation

S/3074/18/FL 13 The Orchard, new exterior insulation

S/3075/18/FL 15 The Orchard, new exterior insulation.

SCDC decision notices: none

18/1293 FINANCIAL YEAR END ESTIMATE

R Davies produced a financial year-end estimate as a basis for next year's budget, which was distributed to council members prior to the meeting. The budget will be discussed in November.

18/1294 FINANCES

H Webster to be taken off as a building society signatory. The reserve fund needs topping up. *It was unanimously agreed to transfer £3,000 from the business account to the reserve fund (SG/JI)*

- ACTION: clerk to bank cheque for £3,000 at the Cambridge Building Society and update signatories.**

SEPTEMBER RECEIPTS & PAYMENTS	VAT	Receipts	Payments
<i>Business account</i>		<i>Receipts</i>	<i>Payments</i>
SCDC – precept B		10500.00	
PKF Littlejohn – external audit	Y		240.00
L Hamill - grass cutting	Y		727.20
Salaries/payroll services/HMRC	Y		575.68
C Burns - handyman			480.00
Highways England – reimbursement of legal fees		1059.00	

September expenditure was unanimously approved (JC/SG)

Account balances (as of 19/10/18)

- Business account balance £24,343.50
- S106 account balance = £5,685.24
- Town Lands account balance = £24,207.29
- Cambridge B/S = £7,600.00

Meeting closed at 21.45. **Next meeting:** 19 November at 19.30 in the village hall.