

# FEN DRAYTON PARISH COUNCIL MINUTES

16 SEPTEMBER 2019



## Present

Jackie Isden (chair), Roger Davies, Chris Gray, Paul Pinner, Max Stovell, James Weeden  
District councillor: Sue Ellington  
Parish clerk: Gill Parrish Members of the public: 1

**PARISH COUNCIL OPEN FORUM** *Opened and closed at 19.30.*

**PARISH COUNCIL GENERAL MEETING** *Opened at 19.40.*

The chair welcomed Max Stovell as a council member.

**19/109 APOLOGIES FOR ABSENCE** S Gyles, I Whitby, M Smith

**19/110 DECLARATIONS OF INTEREST** M Stovell: item 19/128.

### **19/111 COUNCILLORS' REPORTS**

***District councillor, Sue Ellington:*** SCDC's planning committee is outsourcing planning applications due to staff shortages. The next council meeting will focus on finding a solution to the problem. Experienced planners are currently working on the large developments, eg Northstowe and also preparing the next five-year plan.

Sheddit, a wellbeing project aimed primarily at men, has opened in Swavesey. The shed is near the guided busway so people from nearby villages can access it easily. For more information visit the website: <https://sheddit.co.uk>.

Greenways project: J Isden will chase Cllr Mandy Smith for the Greenways meeting report.

### **19/112 LOCAL CRIME/PCSO**

Two incidents of copper theft from telecoms cables have disrupted service to Fen Drayton residents recently.

### **19/113 MINUTES OF THE LAST MEETING**

The chair signed the July minutes after they were proposed, seconded and unanimously approved as correct with no amendments.

*The meeting was suspended at 19.40 to open the public forum. A resident thanked the parish council for taking into consideration his concerns about the affordable housing development. The meeting was reopened at 19.43.*

### **19/114 ACTIONS FROM PREVIOUS MEETINGS**

19/097 Tree survey – SCDC workshop was full. Awaiting the next one.

19/097 Community warden update – see 19/122

19/099 Rec gate replacement – see item 19/121.

19/000 Repainting railings by lock-up: see 19/116.

19/099 Browns Lane footbridge is on the council's list for renovation.

19/099 Trees in village hall fields – see 19/116.

19/103 Street lighting – see item 19/120.

18/106 CPR training – J Isden is still waiting to hear from Hearts Matter.

## 19/115 CORRESPONDENCE RECEIVED None.

## 19/116 VILLAGE/GROUNDS MAINTENANCE & SECURITY

- Purchase of mower for handyman – this is still being considered.
- Verge cutting – RH Landscapes to cut again in November. RH to be asked to quote for cutting all the village grass next year. **ACTION: clerk**
- Trees in parish fields – Atlas carried out crown lifting in July. Several villagers mentioned how good the trees looked afterwards.
- Atlas has made safe the fallen tree in the recreation ground.
- Defibrillator door faulty. J Isden waiting for response from manufacturer.
- Cars are parking on the grass in the village hall car park again. A solution is being considered.
- Graffiti on the table tennis table legs – handyman to clean.
- Atlas to survey trees in rec along Daintrees Road. **ACTION: J Isden**
- Hedge in rec on Holywell Ferry Road due to be cut (Sid Barnett). **ACTION: J Isden**
- Weeds growing in kerbstones – find out when council will clear. **ACTION: clerk**
- J Isden has reported potholes outside Larke Cottages/Home Farm.
- Broken (numbered) slabs on verge between Hall Court and Vermuyden Way. J Isden to investigate who owns them **ACTION: J Isden**
- The handyman will paint benches in The Plantation and re-stain bench in Hall Court.
- Cootes Court hedge needs trimming. Write to management company. **ACTION: clerk**
- The handyman will paint railings near lock-up and repair lock-up door.

## 19/117 VILLAGE SURVEY RESULTS MEETING DATE

J Weeden set up a Doodle Poll and the date will be 7 October. C Gray will book the committee room. **ACTION: C Gray** R Davies to prepare a draft agenda. **ACTION: R Davies**

## 19/118 TENNIS AND BOWLS CLUB LEASE RENEWALS

A new 20-year tennis club lease was proposed, seconded and unanimously approved by council members. The bowls club is reviewing its options, possibly extending the existing, or a new, lease on a year by year basis until its future is decided.

## 19/119 PC WEBSITE MAILING LIST

Has now been set up. The chair thanked M Stovell for producing the data privacy policy that is also on the website. Information to be provided by email will include draft minutes of the parish council meetings (via a link to website), urgent news such as busway closures and village events. Villagers will be able to access the A14 website via a link to sign up to receive A14 upgrade road closure emails.

## 19/120 STREET LIGHTING HANDOVER

The clerk will sign and return the UtilityAid document to get quotes and progress the handover, which is due to take place on 1 October. **ACTION: clerk**

## 19/121 BOLLARDS IN THE VILLAGE HALL FIELD/RECREATION GROUND

Quotes in the region of £1170 have been obtained to supply 20 wooden posts + three removable bollards for the village hall car park and recreation ground. Still waiting for another quote to arrive. **ACTION: P Pinner**. Need to check whether the emergency services require access to Park Lane across the village hall field. **ACTION: clerk**

## 19/122 COMMUNITY WARDEN

J Isden handed out community warden flyers at the community cafe on 14 September and chatted to villagers. The response to the scheme was favourable. The vicar, who suggested a joint venture with Fenstanton, identified three possible people in the village who may be interested in the scheme. The clerk will email Fenstanton PC to see if it is interested. **ACTION: clerk.** SCDC is also talking to AgeUK about setting up a district-wide service. Community warden flyers will be distributed to all households in the village this week and sent to the Fen Drayton Focus for inclusion in the next issue.

R Davies will attend an advice session in Ely for organisations planning to submit a grant application to the Innovate and Cultivate Fund. The chair thanked R Davies for all his work on the community warden project.

AgeUK is running a tea party at the Swavesey Bethel church on 15 October, which will also be publicised at the next community cafe.

## 19/123 LHI FUNDING 2020/21

In accordance with the findings of the village survey, an application was submitted to the LHI scheme for traffic calming (road narrowing) in Cootes Lane. This would be subject to a survey by Highways prior to the application being considered.

## 19/124 MICK GEORGE GRANT APPLICATION

An application for £29,000 has been submitted to Mick George for new playground equipment and floor. The parish council would fund 9 per cent of the total cost. R Davies thanked J Isden for all her work on the grant application.

## 19/125 VE DAY 2020 CELEBRATIONS

The outline timetable, so far (still work in progress):

Friday, 3 pm: a nation's toast (Three Tuns – TBC) plus music (TBC).

6.55 - 7 pm: a cry for peace around the world and bells to ring out peace (St Mary's).

Friday evening: military wives choir – Fenstanton parish church (ticketed).

Saturday am: vintage-themed community cafe followed by a picnic lunch and a pop-up bar.

With a choir/music, possibly a sing-along.

Saturday pm (time TBC): flypast of Spitfire (or other wartime aircraft - TBC).

Saturday evening: swing band and dance at Bannolds – organised by Fenstanton (ticketed).

Sunday, 9.30: morning service in St Mary's.

Sunday, 10.30: remembrance service at the war memorial – including reading names of the soldiers from Fen Drayton who were killed in the war, a reading of the Tribute to the Millions, and the playing of the last post.

There will also be an exhibition of photographs/memorabilia and a History Society booklet (?) in the village hall on Saturday. Clerk to send timetable to council members. **ACTION: clerk**

## 19/126 VILLAGE CHRISTMAS TREE

Four locations were considered: Honey Hill, The Plantation, village hall and outside the Three Tuns. The latter was the favourite. J Weeden to source a tree and lights and liaise with the landlords of the Tuns. A tree lighting-up ceremony will take place on Saturday, 30 November.

**ACTION: J Weeden.**

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## 19/127 PAVILION UPDATE

Plans should be submitted as soon as possible due to the delays in the planning process at SCDC. C Gray to check the funding situation with the football club (the pitch has to be improved) before giving the architect the go-ahead to submit. **ACTION: C Gray.**

## 19/128 AFFORDABLE HOUSING

The plans were amended to move the entrance road slightly towards the village hall and an additional 8 m of land purchased so the houses could be moved back from the road. The PC is still waiting to hear when the plans will be submitted.

## 19/129 PLANNING

### New applications:

S/1494/19/FL	SAP calculation & design & access	51 Middleton Way
S/1710/19/FL	Rear + side extns to replace garage	Broadlea, Honey Hill
S/2591/19/FL	New dwelling house	R/o 31 Cootes Lane

### SCDC decision notices – permission refused

S/1914/19/FL	Erection of single dwelling + garage	14 Cootes Lane
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## 19/130 FINANCES

### JULY-SEPTEMBER RECEIPTS & PAYMENTS

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
B Lecoche	Enforcement services		2,981.32	Y
Atlas	Tree pruning		360.00	Y
Royal Mail	PO box rental		270.00	Y
RH Landscapes	Grass cutting		880.80	Y
C Burns	Handyman July		607.50	
G Parrish	Clerk July pay		373.26	
FD village hall	Meeting room hire		14.00	
J Christie	Survey Monkey		35.00	
Atlas	Tree felling		300.00	Y
G Parrish	Clerk August pay		245.09	
C Burns	Handyman August		480.00	
PKF Littlejohn	External audit		240.00	Y
RH Landscapes	Grass cutting		484.80	Y

### Account balances (as of 15/07/2019)

- Business account = £ 11184.41
- S106 account = £5,685.24
- Town Lands account = 24,187.57
- Cambridge B/S = £13,600.00

**Meeting closed:** 21.45 **Next meeting:** 21 October 2019 at 19.30, in the village hall.