

FEN DRAYTON PARISH COUNCIL MINUTES

17 JUNE 2019



Present

Jackie Isden (chair), Roger Davies, Chris Gray, Sue Gyles,
District Councillor: Sue Ellington
Parish clerk: Gill Parrish Members of the public: 5

PARISH COUNCIL OPEN FORUM *Opened at 19.30.*

A group of Cootes Lane residents expressed their concerns about the proposed affordable housing development. Main points included: lack of time for the public to comment on the development before the planning application is submitted; the consultation should have taken place before the pre-app; the entrance to the development is directly opposite a resident's house; other sites are more suitable. J Isden will contact bpha and ask for a meeting with them, the Cootes Lane residents and the parish council.

PARISH COUNCIL GENERAL MEETING *Opened at 20.15.*

19/075 ELECTING CHAIR AND VICE-CHAIR

J Isden was unanimously elected as chair and accepted. A vice-chair will be elected at a later date if deemed necessary.

19/076 COUNCILLORS' DECLARATIONS OF ACCEPTANCE

The council members signed declarations of acceptance for the forthcoming year.

19/077 APOLOGIES FOR ABSENCE M Smith, J Weeden

19/078 DECLARATIONS OF INTEREST None

19/079 COUNCILLORS' REPORTS

District councillor, Sue Ellington:

Planning: SCDC is immersed in the proposed Waterbeach and Bourn Airfield developments. Staffing levels are falling. Each planning officer has a caseload of 120 applications in his/her portfolio at the moment.

The new chief executive will be confirmed at a meeting on 4 July.

County Councillor, Mandy Smith (via email): Cllr Smith emailed a visual of the proposed new surface of Holywell Ferry Road. Questions raised: will the road be resurfaced from the recreation ground to the busway? Will there be some form of lighting as along the busway cycle path? Could speed bumps be included too?

19/080 LOCAL CRIME/PCSO

Vandalism around village hall and playground Perpetrators have been identified. Police are monitoring and ask that anyone seeing and acts of vandalism taking place, or any suspicious behaviour, should contact the local PCSO Tom Baugh on his personal email:

Thomas.Baugh@cambs.pnn.police.uk or the parish council clerk: fendrayton.clerk@gmail.com.

Springhill/Oaktree Road A man was seen looking into outbuildings in Springhill/Oaktree Road. A woman was in a car with him.

19/081 MINUTES OF THE LAST MEETING

The April minutes were unanimously approved with no amendments and signed by the chair.

19/082 ACTIONS FROM PREVIOUS MEETINGS (unless a separate agenda item)

19/047 Community warden – R Davies identified possible people for the warden scheme.

meeting will be held with Elsworth to assess their interest in sharing a warden. Then questionnaire will be drafted to send to the FD (and Elsworth) residents who may be interested in utilising the scheme.

results of the questionnaire have been analysed.

19/061 Contacting press – the resident was responded to.

19/061 Timebanking meeting – a joint scheme with Swavesey and Over is still being investigated.

19/062 Verge cutting quote obtained from RD Landscapes.

19/062 Atlas has pruned the tree on Vermuyden Way corner.

19/062 Dead tree in Vermuyden Way – the chair has looked but found no dead tree.

19/062 Picnic bench – see item 19/084.

19/064 Parish Online software for digital mapping ordered and received.

19/065 Village meeting – all actions fulfilled.

19/066 A14 legacy fund – all actions fulfilled.

19/068 The Three Tuns was added to village questionnaire.

19/068 The Three Tuns – advice from CAMRA and notice on FB – moved to July agenda.

19/069 Rosary junction – the PC approved the new plans. The project is in-hand with Highways.

19/083 CORRESPONDENCE RECEIVED (clerk)

Emails from CAPALC re training for councillors and chairman.

Emails from two residents about the affordable housing proposed site (see item 19/088).

19/084 VILLAGE/GROUNDS MAINTENANCE (clerk)

a) Springhill poo bin relocation: the handyman is going to speak with the owner of the land on the opposite side of the road to where the poo bin is currently located.

b) Verge cutting – chair and clerk to walk around and see what needs to be done.

c) The new picnic bench has been installed in village hall field near the tennis courts.

d) Complaint from a resident re the bowls green hedge: the chair will speak to the bowls club.

e) Accidental damage to seat in playground was repaired by the handyman.

f) Overgrown footpath between Oaktree Rd and FD Lakes. RSPB informed and will deal.

19/085 VILLAGE SURVEY (RD)

The chair thanked R Davies for all his work on the village survey. There were 209 responses and R Davies is currently working through the data and will send out the results in a few days, and compile a report for the Fen Drayton Focus.

19/086 VILLAGE MEETING

The parish council thanked:

Judith and Phil Christie for providing the wine + £35 donations.

Don Edwards for running the slide presentation during the meeting.

Frank & Creative for designing the meeting invitations

19/087 A14 PARISH LEGACY FUND

J Isden and C Gray met Richard from Caloo to discuss new equipment. A nest would go in with the other play equipment, in place of the cradle swing, which would go where the four swings are

now. The cradle swing seat needs replacing. Total cost: £8,099.50 exc VAT. A zip wire (no base is required but grasscrete is recommended to prevent the grass being worn away) would cost £7,594.00. Outdoor gym equipment is also popular with ages 9-14 and is also suitable for adults. Once the amount of grant funding is confirmed the PC will look at equipment/costs again.

19/088 AFFORDABLE HOUSING

This was covered in the public forum section above.

19/089 TOWN LAND ACCESS

The A14 confirmed that the Town Lands field would have normal field access when the old section of the A14 between Fenstanton and Swavesey is detrunked after the upgrade. The access will cross a non-motorised path. R Davies will chase for an update in three months' time.

- **ACTION: R Davies to monitor and chase in three months' time.**

19/090 VILLAGE HALL CLOCK REPAIR

Kilborns wired in the clock and battery when the clock was installed in 1999. Minutes from the millennium committee meeting state that the village hall would be responsible for maintaining the clock. The clerk will ask LG Electric to investigate a possible electrical or battery fault.

- **ACTION: Clerk to contact LC Electrical**

19/091 COMMUNITY CAFE UPDATE (SG)

The community cafe needs to be set up as a separate trust. S Gyles is waiting for more information on how to achieve this. Hearts Matter campaign would be better as a stand-alone event, but Magpas is a possibility for a future cafe.

- **ACTION: S Gyles to continue with setting up the community café trust.**

19/092 2020 MEETING DATES

Meetings will continue to be held on the third Monday of the month. Village meeting on 11 May.

19/093 PLANNING APPLICATIONS

New applications:

S/1099/19/FL	Fisherman's Barn, Honey Hill	Extension and new garage
S/0889/19/FL	Temp static caravan in grounds	31 Cootes Lane
S/1249/19/FL	Extension and new pool building	Church End Close, Church St
S/1308/19/FL	New dwelling and garage	Land to east of 10 Mill Road
S/1494/19/FL	3 new dwellings/garages/axs road	51 Middleton Way
S/1409/19/VC	Variation of S/2290/16/FL	10 Mill Road
S/1547/19/VC	Variation of S/2520/18/FL	22 Oaktree Road
S/1710/10/FL	Rear and side extensions/cladding	Broadlea, Honey Hill
S/1731/19/VC	Variation of S/1731/19/VC	27 Cootes Lane
S/1914/19/FL	Erection of single dwelling/garage	14 Cootes Lane
S/2005/19/FL	Replacement conservatory roof	38 Cootes Lane

SCDC decision notices – permission granted

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S/1099/19/FL Rear/side extensions and garage Fisherman's Barn, Honey Hill

19/094 FINANCES

The clerk transferred £3,000 from business account to The Cambridge building society account in keeping with guidelines that state fifty percent of the precept amount should be kept in the reserve fund.

The chair observed that the mower is incurring regular maintenance costs. Clerk and handyman to investigate a more robust model and report back at the next meeting.

APRIL/MAY RECEIPTS & PAYMENTS

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
Parish Online	Software		90.00	Y
Anglia Tax Help	Internal audit		67.50	Y
SCDC	Precept A	11850.00		
Ibbetts	Mower parts		70.20	Y
FDPC	Transfer to reserve fund.		3,000.00	
eon	Pavilion electricity		50.96	Y
G Parrish	Clerk April pay		411.43	
G Parrish	Clerk admin expenses		55.79	Y
C Burns	Handyman April		628.98	
Atlas	Tree pruning		60.00	Y
Fen Drayton village hall	Room hire PCM April		17.50	
No Butts Bin Co	Picnic bench		550.80	Y
Paul Larter chq 1397	Picnic bench base		420.00	Y
R Davies	Expenses - print for VM		48.00	
HMRC	VAT reclaim	4012.73		
Ibbetts	Mower repair		90.13	Y
Fen Drayton village hall	Room hire - village mtg		52.00	
G Parrish	Clerk May pay		371.05	
R H Landscapes	April/May grass cutting		969.60	Y
South West Water	Pavilion water		19.93	
Donation	P & J Christie	35.00		
C Burns	Handyman May		547.46	

Account balances (as of 17/06/2019)

Business account balance £ 21,206.78

- S106 account balance = £5,685.24
- Town Lands account balance = 24,187.47
- Cambridge B/S = £13,600.00

Meeting closed at 21.20. Next meeting: 15 July 2019.