

FEN DRAYTON PARISH COUNCIL MINUTES

14 NOVEMBER 2017



Present

Harry Webster (chair), Judith Christie, Chris Gray, Sue Gyles, Jackie Isden, Ian Whitby
County councillor: Mandy Smith (from 20.20 to 21.05)
Parish clerk: Gill Parrish
Members of the public: 0

PARISH COUNCIL OPEN FORUM

Opened and closed at 19.30 as no members of public present.

PARISH COUNCIL GENERAL MEETING

Opened at 19.30

17/1152 APOLOGIES FOR ABSENCE

None received.

17/1153 DECLARATIONS OF MEMBERS' INTERESTS

Item 1163: H Webster (applicant).

Item 1151: J Isden, C Gray and S Gyles (village hall committee members).

17/1154 COUNCILLORS' REPORTS

Cllr *M Smith*, **A14**: Cllr Smith is having ongoing discussions with the A14 team about the traffic through the villages when the A14 is closed at night. Lack of useful signposting was highlighted: Cllr Smith will feed this back. The Bailey bridge is due to be removed from the Swavesey interchange, involving road closure at Godmanchester and traffic diverted along the A1198.

Notice board: Cllr Smith advised that the person to speak to about installing the notice board on the verge is James Broden of Highways.

Cycle path to busway: no action/updates since J Isden met with Mike Davies of the Greenways project (April minutes). Cllr Smith to chase up.

- **ACTION: Clerk to contact James Broden re siting of second notice board.**

17/1155 LOCAL CRIME/PCSO

No crimes were reported in Fen Drayton during October.

17/1156 MINUTES OF THE LAST MEETING

The September minutes and October minutes were proposed and seconded and unanimously approved and signed (by H Webster and J Isden respectively) as correct records with no amendments. September (SG/JC); October (JI/CG)

17/1157 ACTIONS/UPDATES FROM PREVIOUS MEETINGS

(17/1144) Pump by lock-up: R Close advised using a clear wood preservative that he has kindly offered to purchase.

(17/1144) Wood chippings for woodland path: Atlas will supply when he does the tennis court tree work, or sooner. Handyman to deal when they arrive.

(17/1144) S Barnett is due to clear the Daintrees ditch. Quotation for this and hedge cutting at the village hall (£250 + VAT) received and approved by the PC by email.

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(17/1146) Meeting with tennis club and Atlas. Quotation from Atlas = £450 + VAT. Tennis club confirmed (email 20/10) that it would pay half the cost. The work will be carried out in February.

(17/1133) Outdoor gym equipment grant EOI submitted on 8/11 by the clerk.

(17/1148) Meeting with the football club re pavilion upgrade took place on 22 October. CG has obtained costs from an architect for creating drawings. JI will arrange another meeting with the football club and residents who wish to help with fundraising etc, to decide whether the way forward is the container or rebuild/refurbish options.

(17/1129) Community Cafe launch will be on 9 December. An advert has been put in the Fen Drayton Focus. The parish council will donate £50 to the community cafe project (unanimously agreed).

(17/1134) The new notice board will be delivered on/around 20 November. The clerk will speak to Highways about the siting of the board and arrange installation.

- **ACTION: J Isden to arrange a meeting with football club and volunteers.**

17/1158 CORRESPONDENCE RECEIVED

Email from a parent reporting that the flashing 20 mph speed signs outside the school are faulty, Reported to CCC and is now being dealt with.

Email invitation to thank you event on 16 November from A14 team – J Christie to attend.

Letter from Fen Drayton Focus requesting help with funding for next year. Four advertisers have pulled out and Mothers & Toddlers are struggling so will not be asked to pay for adverts.

A donation of £300 to the magazine was proposed, seconded and unanimously approved (JI/CG).

- **ACTION: Clerk to arrange payment of donation to Fen Drayton Focus.**

17/1159 MAINTENANCE & HANDYMAN

After the problems with the CGM over the summer the parish council will decide at the next meeting in January whether to look for an alternative contractor. The clerk will write to CGM to ask them to remove the drifts of dead grass left on the recreation ground.

- **ACTION: Clerk to write to CGM/request clearance of dead grass on playing field.**

17/1160 ANNUAL PLAYGROUND INSPECTION REPORT

Main areas to address from the report are the flooring edges in the playground (handyman will deal) and a new swing seat is required. The sign on the playground gate also needs replacing.

- **ACTION: Clerk to obtain replacement swing seat and sign.**

17/1161 2018 MEETING DATES

It was agreed to keep to Tuesdays for meetings in 2018.

- **ACTION: Clerk to distribute meeting dates for 2018.**

17/1162 2018/19 PRECEPT

The estimated tax base is fine. Fen Drayton has seven more houses than last year. Budgets will be discussed at the January meeting and precept request agreed then.

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17/1163 PLANNING

New applications:

S/3732/17/LB changes to S/0956/17/LB Home Farm conversion stables to workshop.

S/3838/17/FL changes to S/0955/17/FL Home Farm conversion stables to workshop.

Approved/no objections by PC:

Information only: none.

Refused: none

SCDC decision notices:

S/0811/17/FL - 6 Cootes Lane, single storey side extension. APPROVED.

17/1164 FINANCES

Cambridge building society

Need to change signatories on Cambridge B/S account: remove B Marshall and D Robinson and to add two new ones. New signatories will be C Gray and S Gyles.

- **ACTION: Clerk to arrange for signatory changes.**

The parish council had a request for a donation to help with the rewiring costs shortfall.

It was proposed, seconded and unanimously agreed to donate £1000 to the village hall from S106 funds (IW/JC)

- **ACTION: Clerk to make payment from S106 account at the end of the month.**

OCTOBER RECEIPTS & PAYMENTS

<i>Business account</i>	<i>Chq no</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
PKF Littlejohn (audit)	BACS		120.00	Y
LC Electrical	BACS		564.00	Y
Handyman October	BACS		464.00	
Clerk admin expenses	BACS		68.04	
Clerk October salary	BACS		283.62	
FD village hall	BACS		10.50	
eon	BACS		42.41	Y
CGM inv 209349	BACS		195.60	Y
Play Inspection Company	BACS		78.00	Y

- Business account balance £19424.44
- S106 account balance = £10620.88
- Town Lands account balance = £12073.13
- Cambridge B/S = £7,600.00

That the October receipts and payments are correct: proposed, seconded and unanimously approved. (SG/CG)

Meeting closed at 21.25. Next meeting 9 January, 19.30 in the village hall.

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