

Present at e-meeting

Jackie Isden (chair), Roger Davies, Chris Gray, Sue Gyles, Paul Pinner, James Weeden
Parish clerk: Gill Parrish

OPEN FORUM

Opened and closed at 19.30 as there were no parishioners in the open forum.

PARISH COUNCIL GENERAL MEETING

Opened at 19.30

20/069 APOLOGIES FOR ABSENCE All council members were present.

20/070 DECLARATIONS OF INTEREST None

20/071 TO APPROVE MINUTES OF MAY MEETING

The May minutes were unanimously approved with no amendments. The chair will sign them at the first meeting after lockdown restrictions are lifted.

20/072 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

The AGAR governance statement was unanimously approved by the council members and will be signed by the chair and clerk after the meeting. **ACTION**

20/073 TO APPROVE THE 2019/20 RECEIPTS AND PAYMENTS REPORT

This was done last month, see item 20/059.

20/074 ANNUAL RETURN ACCOUNTING STATEMENT

The AGAR accounting statement was unanimously approved by the council members and will be signed by the chair and clerk after the meeting. **ACTION**

20/075 COUNCILLORS' AND POLICE REPORTS

Sue Ellington, district councillor

Meetings: team Zoom meetings are being held regularly. Despite three planning committee meetings in May there is still a backlog of planning applications.

Business grants: in response to the Covid crisis the government has a funding scheme for small businesses. Information is available on the SCDC website:

<https://www.scams.gov.uk/business/coronavirus-information-for-businesses/>

Discretionary grants scheme: grant funding is now available to small South Cambridgeshire businesses that have not been eligible for Coronavirus support so far. Eligible businesses such as charities, market traders, B&Bs and those in shared offices are invited to apply to SCDC by midnight on 22 June. Further information is available at:

<https://www.scams.gov.uk/discretionarygrant>

Mandy Smith, county councillor

Greenways project: all applications are going to committee on 4 June and then to the executive board on 24/25 June so there should be a decision by the end of June. The meeting with the landowners hasn't taken place yet, due to the lockdown.

FEN DRAYTON PARISH COUNCIL MINUTES

1 JUNE 2020



Mobile Warden Scheme: Fen Drayton's grant bid was unsuccessful. R Davies has been speaking to CCF to determine the reasons why so they can be readdressed for a revised application in the autumn. SCDC launched its warden scheme initiative today; Sue will investigate joint funding by SCDC/CCC for the Fen Drayton scheme.

Busway: Sue Ellington has received many complaints about speeding cyclists on the busway path, which are a danger for pedestrians, children, dogs and horses. Mandy advised that signs have been put up, but they are often removed. Any ideas to solve the problem are welcome.

PCSO and crime

Crime: there have been recent reports of vehicle break-ins in the RSPB main car park. The RSPB has put up new awareness signs.

PCSO Tom Baugh is going on three months leave. Incidents and crimes should still be reported via 101/999 or online. For any local issues email the South Cambs mailbox which is always monitored by the team SCambsCops@cambs.pnn.police.uk or email Bujar.mani@cambs.pnn.police.uk / Tony.Martin@cambs.pnn.police.uk direct.

20/076 ACTIONS FROM PREVIOUS MEETINGS *(unless a separate agenda item)*

20/009 Community Warden Scheme – see 20/075

20/035 A14 Legacy Fund update – the scheme is still ongoing and Fen Drayton's application will go ahead, but no dates have been given yet.

Pavilion update – not much activity due to lockdown. Planning decision is still pending.

20/077 INSURANCE

Having obtained three quotations the parish council resolved to change insurers to CAS/RSA by email vote (unanimous approval) as the existing policy expired on 31 May.

20/078 MAINTENANCE AND GRASS CUTTING

CCC has been asked not to cut verges. The PC took over the village verge cutting last year but the message didn't get through to the work teams.

Purchase of new mower for handyman. A Weibang is on offer to the PC at a discounted price of £399.00 (including VAT). The council members unanimously approved its purchase.

Dog fouling in the village has increased since lock-down. The clerk will speak to the handyman about signage. Notices to be put on the village Facebook and in the Fen Drayton Focus.

ACTION

A resident left a voicemail message on the clerk's phone complimenting the grass cutting contractors (RHL) on the standard of their work. The clerk has passed this on to RHL.

J Isden will put a sign on the zipwire to say it is closed. **ACTION**

Clerk to investigate no cycling signage for footpaths. **ACTION**

20/079 FOOD BANK AND TOILETRIES

S Gyles is continuing to research drop off points for food banks. The St Ives one isn't accepting toiletries at the moment. Sue Ellington advised that SCDC has emergency boxes that contain toiletries.

FEN DRAYTON PARISH COUNCIL MINUTES

1 JUNE 2020



20/080 FINANCE AND APRIL EXPENDITURE

The AGAR internal audit has been completed and signed off and the 2019-20 VAT reclaim submitted. The AGAR external audit will be submitted this week.

APRIL/MAY RECEIPTS & PAYMENTS

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
Arthur Ibbett Ltd	Mower repairs		86.56	Y
G Parrish	Clerk salary March		471.09	
HMRC	Payroll liabilities		311.20	
C Burns	Handyman March		240.00	
South Cambs DC	Precept A pt 1	6625.00		
Opus Energy	Street lights		81.65	Y
RH Landscapes	Grass cutting		302.40	Y
C Burns	Handyman April		675.00	
G Parrish	Clerk salary April		328.26	
Geosphere	Software		90.00	Y
Red Shoes	Payroll admin		43.20	Y
Opus Energy	Street lights		3.99	Y
Opus Energy	Street lights		64.48	Y
Opus Energy	Street lights		3.49	Y
SCDC	Precept A pt 2	6625.00		
Anglia Tax Help	Internal audit		67.50	Y

Account balances (as at 28/05/2020)

Business account balance £14,228.21

- S106 account balance = £2,386.24
- Town Lands account balance = £25,396.82
- Cambridge B/S = £13,600.00

20/081 PLANNING APPLICATIONS (clerk)

New applications awaiting decision

S/3787/19/FL amendments, Capability Barns, Huntingdon Road

S/01919/FUL Erection of dwelling + plant room, r/o 31 Cootes Lane

S/02350/HFUL Two-storey extn (resub of S/0042/20) 44 Vermuyden Way

SCDC decisions – none

20/082 NEXT MEETING DATE

Owing to the continuing Covid-19 regulations, the next meeting will be via Zoom on 6 July.

Meeting closed at 20.33

Next Zoom meeting: 6 July at 19.30