

FEN DRAYTON PARISH COUNCIL MINUTES

20 JANUARY 2020



Present

Jackie Isden (chair), Roger Davies, Chris Gray, Sue Gyles, Paul Pinner, Max Stovell
County councillor: Mandy Smith, District councillor: Sue Ellington
Parish clerk: Gill Parrish Members of the public: 2 (including one observer)

PARISH COUNCIL OPEN FORUM *Opened at 19.30*

Architect re planning application S/4163/19/OL (item 20/017).

PARISH COUNCIL GENERAL MEETING *Opened at 19.40*

20/001 APOLOGIES FOR ABSENCE None

20/002 DECLARATIONS OF INTEREST None

20/003 COUNCILLORS' REPORTS

Cllr Mandy Smith:

Street lighting handover: Cllr Smith has instigated a meeting for representatives from parish councils in her area to meet with Alan Hitch from CCC to try to resolve problems caused by the street lighting handover.

Road Safety Partnerships: want to know of any parish road safety issues. Cllr Smith to forward the email to the clerk.

Full budget meeting: will be held in February. CCC hopes its increase will be below 4%.

Highways/A14: want to know about any damage incurred by vehicles due to the A14 upgrade. Cllr Smith to email the clerk with details of who to send the information to. Rat running through the village is still happening due to congestion at the Swavesey interchange since the opening of the southern by-pass.

Holywell Ferry Road: response awaited from CCC

Sue Ellington

Greater Cambridge Local Plan: Cllr Ellington provided posters to be put up in the village. J Weeden to put a link on Facebook and the clerk on the website.

Community Warden Scheme: Huntingdon DC has confirmed it will support a joint venture comprising Fen Drayton, Fenstanton, Elsworth and Lolworth.

New rail stations: a new Cambridge South station is planned at Waterbeach to relieve congestion on the A10. Also, a new station planned for Addenbrooke's Hospital could open within a year.

20/004 LOCAL CRIME/PCSO

- A burglary took place in Mill Road in January.
- Two PCSOs visited the January community cafe and circulated amongst the clientele talking about security and Neighbourhood Watch. They will return for the March cafe with more information on Neighbourhood Watch.

20/005 MINUTES OF THE LAST MEETING

The chair signed the minutes of the November meeting, which were unanimously approved with no amendments.

FEN DRAYTON PARISH COUNCIL MINUTES

20 JANUARY 2020



20/006 ACTIONS FROM PREVIOUS MEETINGS *(unless a separate agenda item)*

- 19/116 Recreation ground hedge-cutting quotation - handyman to chase.
- 19/138 Fen Drayton sign relocation to Mill Road – any update? M Smith will chase up.
- 19/152 Donation of £450 was made to the Bobby Scheme on 18/12/19.
- 19/152 Clerk responded to letter re traffic calming in Cootes Lane.
- 19/156 New website – still work in progress.
- 19/159 LHI application – R Davies will give a presentation to the panel on 3 February. If the A14 Legacy Fund agrees to fund traffic calming measures in Cootes Lane, the Mill Road LHI application will be cancelled.
- 19/160 The clerk ordered the banner to advertise the Christmas lights switch on.

20/007 CORRESPONDENCE RECEIVED

- Email from SCDC: the Three Tuns is no longer listed as an ACV due to confusion during the sale of the pub. The PC has to reapply to get it relisted. In principle the council members agreed to have the ACV reinstated, subject to discussions at a later date when additional information is available.
- Email re volunteering for the Duke of Edinburgh scheme. (See 20/011)
- Email re Shell garage closure. The PC is not aware that the garage is due to close and considers this unlikely to happen. **ACTION:** clerk to reply to sender.
- Email re swift box scheme. The council members are in favour of purchasing nest boxes to be placed on the village hall. **ACTION:** S Gyles will put the proposal to the village hall committee.

20/008 VILLAGE/GROUNDS MAINTENANCE & VERGE CUTTING

- Handyman hours – the handyman will go on summer hours from 1 April.
- Grass cutting cost for the two fields and verges by RHL will be the same as 2019.
- The council members were unanimously in favour of the grass-cutting contractor cutting all the village grass in 2020. This will free up the handyman's time to deal with repairs and repainting jobs around the village.
- SCDC tree voucher for £60: the council members agreed that a specimen tree should be planted at the front of the village hall. A Dutch elm disease resistant elm was the unanimous choice of species. **ACTION:** clerk to email scheme suppliers list to the PC.
- The Woodland Trust is donating free trees to schools and communities this autumn. The council members agreed on a pack of 105 trees for year-round colour to be planted on the flood bank on the north side, and along the west side of the recreation ground. **ACTION:** M Stovell to order the Woodland Trust tree pack.

20/009 COMMUNITY WARDEN GRANT APPLICATION

Fenstanton has confirmed that it is happy for the grant application to be submitted. The grant is for two years, after which the Town Lands income will provide the necessary funding for Fen Drayton. The proposal to submit the grant application was unanimously approved. **ACTION:** R Davies to finalise the application for the clerk to submit by 27 January.

20/010 FEN DRAYTON FOCUS - DONATION

The council unanimously agreed to donate £300 to the FDF. **ACTION:** clerk to transfer the funds from the business account.



20/011 DUKE OF EDINBURGH SCHEME - VOLUNTEER

The council members were in favour of providing volunteering opportunities (eg litter picking and helping at the community cafe). **ACTION:** Clerk to liaise with the candidate’s parents.

20/012 2020 MEETING DATES

The clerk will be away for the meeting on 20/4. R Davies/M Stovell will take the minutes. The village meeting date comes right after the VE bank holiday weekend. The chair will see if the main speakers can still attend if the date is changed to 18 May. **ACTION:** chair to contact speakers for the village meeting.

20/013 A14 LEGACY PROJECT

The chair is waiting for the plan, proposal and map for traffic calming in Cootes Lane, comprising replacements for the existing flashing speed signs, gates to make drivers aware that they are approaching the school zone and, hopefully, a 40 MPH buffer zone in Mill Road.

20/014 PLAYGROUND RENOVATIONS

The playground upgrade is due to start at the beginning of February. Following discussions with local residents, council members will meet on site beforehand to decide on a new location for the zip wire. **ACTION:** R Davies and J Weeden to arrange to meet on site.

20/015 STREET LIGHTING ENERGY UPDATE

The new energy provider has taken more than the quoted amount via direct debit. R Davies has spoken to Opus who said it would correct the error. R Davies will represent FDPC at the meeting with Alan Hitch and Cllr Mandy Smith on 31 January (see 20/2003).

20/016 GREATER CAMBRIDGE LOCAL PLAN

Posters asking villagers to submit comments and ideas on the GCLP website will put up in the village notice boards and links will be put on social media. **ACTION:** J Weeden to update Facebook and the clerk to update the PC website.

20/017 PLANNING APPLICATIONS

New applications

S/4017/19/FL	Remedial works and new gates	The Firs, Church Street
S/4028/19/LB	Remedial works and new gates	The Firs, Church Street
S/3998/19/FL	Replacement workshop + storage	Capability Barns, Huntingdon Rd
S/4163/19/OL	Outline plans for new dwelling etc	4 Cootes Lane*
S/4255/19/FL	Replacement garden shelter	Three Tuns, High Street
S/4445/19/FL	Two dwellings and garages	42 Middleton Way

SCDC decisions – approved

S/2193/19/FL	Erection of dwelling	13 Park Lane
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* Further to discussions with the architect, the parish council will request a traffic management plan when submitting its comments to SCDC. **ACTION:** clerk to deal.

FEN DRAYTON PARISH COUNCIL MINUTES

20 JANUARY 2020



20/018 TOWN LANDS UPDATE

Highways England has provided assurance that access will be maintained to the Town Lands field from the A1307.

20/019 2020/21 BUDGET AND PRECEPT

R Davies presented the 2020/21 budget with a precept of £26,500, which was unanimously approved by the council members. **ACTION**; clerk to submit the precept requirement to SCDC.

20/020 INCOME AND EXPENDITURE

NOVEMBER/DECEMBER RECEIPTS & PAYMENTS

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
G Parrish	November salary		337.72	
G Parrish	HFE Signs (banner)		72.61	Y
FD village hall	PC meeting room hire		31.50	
G Parrish	Land Registry search fees		47.88	Y
J Weeden	Christmas tree lights etc		315.89	Y
C Burns	Handyman November		505.00	
Play Inspection Co	Playground inspection		78.00	Y
Paul Pinner	Locks for bollards		36.00	Y
Cambridge Building Soc	Interest	94.23		
Opus Energy	Street lights (DD)		1,332.15	
G Parrish	December pay		434.18	
HMRC	Payroll liabilities		315.60	
Red Shoes	Payroll services		43.20	Y
RH Landscapes	Grass cutting		276.00	Y
Ian Waters Design	Architect - pavilion		1,587.00	Y
Huntree Fencing	Bollards		1,941.60	Y

Account balances (as of 15/01/2020)

- Business account balance £12,428.51
- S106 account balance = £5,685.24 (£2,386.24)
- Town Lands account balance = 24,797.85
- Cambridge B/S = £13,600.00

Uncleared cheque: S106 account, no 000005 for £3,299.00 (donation towards Mick George grant for playground improvements).

Waiting authorisation: handyman invoice for £300.00

Close meeting: 22.05. **Next meeting:** 17 February 2020 at 19.30.