

# FEN DRAYTON PARISH COUNCIL MINUTES

15 MAY 2023



## Present

Jackie Isden (chair), Roger Davies, Sue Gyles, Peter Kiss.  
Parish clerk: Gill Parrish  
Members of public: 0

### ANNUAL PARISH COUNCIL MEETING

#### 23/059 ELECTION OF CHAIR AND VICE CHAIR

**RESOLVED** J Isden and R Davies were proposed, seconded and approved as chair and vice chair, which they accepted.

#### 23/060 COUNCILLORS' DECLARATION OF ACCEPTANCE

All council members present signed the councillor's declaration of acceptance.

#### 23/061 2022-23 ACCOUNTS

**RESOLVED** Council members unanimously approved receipts and payments summary as a true and accurate record of the 2022-23 income and expenditure of Fen Drayton PC.

### PARISH COUNCIL GENERAL MEETING

#### 23/062 APOLOGIES FOR ABSENCE

C Gray, J Weeden, S Newport, M Smith.

#### 23/063 DECLARATIONS OF INTEREST

None.

#### 23/064 MINUTES OF THE LAST MEETING

The April minutes were unable to be approved, as there was only one councillor present who had attended the April meeting. They will be approved at the June meeting.

#### 23/065 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)

The 2022-23 AGAR was unanimously approved by council members and signed by the chair and RFO.

#### 23/066 ANNUAL RETURN ACCOUNTING STATEMENT

The 2022-23 AGAR accounting statement was unanimously approved by council members and signed by the chair and RFO.

#### 23/067 PUBLIC OPEN FORUM

Opened and closed at 19.42 as there were no members of the public present.

#### 23/068 COUNCILLORS' REPORTS AND ANY CRIME ISSUES

23/068/1 County councillor's report - *none*

23/068/2 District councillor Sue Ellington's report (via email):

*Bin collections:* SCDC is proposing to introduce a four-day week for its bin services. This, of course, is different from the office workers as the same number of bins has to be collected,

which cannot be done in four days. So, SCDC proposes to buy two extra lorries and employ two extra crews to cover the work.

*SCDC chief executive:* It has also become common knowledge that the chief executive is doing a PhD about the four-day week. This could be a potential conflict of interest but is expected to be explained at the next full council meeting.

23/068/3 Crime reports: none received.

## **23/069 UPDATES/ACTIONS FROM PREVIOUS MEETINGS** *(or see agenda item).*

(19/133) Greenways project – the results of the consultation on the Fen Drayton spur and suggested changes to the design will be presented in a report at the June meeting of the GCP Joint Assembly and Executive Board. The PC will try to access the papers on the GCP website prior to the meeting to ascertain if its recommendations are being considered.

(21/044) New pavilion – J Isden is still chasing an answer from planning.

(22/123) Street lighting energy – now the billing for the redundant MPAN has been resolved the PC is waiting for a contract from ESPO, whose prices (fixed until September), are 70-80 per cent cheaper than Opus.

(23/011) Northstowe LHI traffic calming – still waiting for prices from Highways.

(23/013) Village magazine – the PC is looking into producing a magazine with Fenstanton and Hilton. A Fenstanton parish councillor is currently costing the project and will meet with Fen Drayton councillors in the near future.

(23/042) Village hall car park – clerk to obtain quotations for bollards. **ACTION.**

(23/043) New swift calling system – is due to go live this week.

(23/053) SCDC parish plan – no further updates yet.

(23/055) Village hall trustees – the village hall committee needs more trustees – to be promoted at the village meeting.

## **23/070 CORRESPONDENCE RECEIVED**

14/4/23 Email/letter from Bletsoe's re conclusion of the A14 Highways land purchase. Now in hand with Bletsoe's.

15/5/23 Email from the Greenways project (see 23/069).

14/5/23 Phone call from a resident regarding the ownership of land on which a dead willow needs felling. The PC will check where the boundary lies. **ACTION**

## **23/071 VILLAGE MAINTENANCE**

Handyman – no issues to report.

## **23/072 FOOTBALL CLUB**

The football club has agreed to contribute £40 to the pavilion electricity costs and has been invoiced.

## **23/073 FINANCE**

073/1 **RESOLVED:** council members unanimously approved the April receipts and payments (see Appendix 1).

073/2 Account balances *(as at 30/04/2023)*

- Business account = £37110.26
- S106 account = £9.75
- Town Lands account = £25,483.62
- Cambridge B/S = £13,600.00

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## 23/074 PLANNING APPLICATIONS

22/04280/OUT Land rear of 40A Middleton Way – has been referred to the SCDC planning committee, which is meeting on 10 May.

## 23/075 MEETINGS

075/1 Printed invitations to the annual village (parish) meeting on 5 June will be distributed around the weekend of 20/21 May.

075/2 Next parish council meeting: 19 June 2023.

*Meeting closed at 20.56*

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## APPENDIX 1

### April receipts and payments

<i>Business account</i>	<i>Description</i>	<i>Receipts</i>	<i>Payments</i>	<i>VAT</i>
Caloo	Play equipment repair		792.00	Y
eon	Pavilion electricity		25.77	Y
G Parrish	Admin exps		44.98	Y
G Parrish	Clerk pay March		597.01	Y
HMRC	Payroll liability		322.80	
Red Shoes	Payroll services		46.80	Y
C Burns	Handyman March		693.00	
G Parrish	Credit	64.89		
Village hall	Committee room hire		31.50	
RH Landscapes	Grass cutting		266.40	Y
South Cambs DC	Precept A	14800.00		